

Republic of the Philippines

MINISTRY OF
NATURAL RESOURCES

MNR ADMINISTRATIVE ORDER)
NO. 246)
Series of 1984)

JUN 01 1984

SUBJECT: Amending Item g, Section 9 of Ministry Administrative Order No. 48, re: Regulations and Guidelines implementing the Integrated Social Forestry Program

1. In support of the Kilusang Sariling Sikap and to facilitate the processing and issuance of Stewardship Certificates to qualified forest occupants, item g, Section 9 of Ministry Administrative Order No. 48, series of 1982 is hereby amended as follows:

"g) Processing and issuance of Certificates of Stewardship. The Social Forestry Division of the BFD shall be primarily responsible in the processing and issuance of Stewardship Agreement:

Forest occupants shall apply for Stewardship Agreement in the appropriate District Office. The District Office in coordination with the concerned project team and/or Social Forestry Officer(s), shall process the application pursuant to this Order. If the applicant is qualified, the Social Forestry Unit Head shall prepare a Stewardship Agreement, which need not be notarized, in English or Pilipino and the ISF standard map and attached them to the individual Certificate of Stewardship. He shall also prepare justification for granting individual Certificate of Stewardship involving areas more than seven (7) hectares, and other documents pertinent to the approval of the certificate/agreement and forward them to the District Forester.

The District Forester shall review the documents to determine compliance with existing regulations and completeness of the required documents. After reviewing the documents and is satisfied that it complies with existing regulations, he shall then approved the Stewardship Certificates covering an area of not more than five (5) hectares. The District Forester shall then

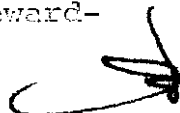
issue the program participant the duplicate copy of the Stewardship Certificate. A copy of the Stewardship Certificate shall also be given to the National Secretariat, the Regional Director and retains a copy for filing and recording. The original copy of the Agreement shall be forwarded to the Regional Office for proper control and record. Stewardship Certificate together with the ISF standard map and other relevant documents covering areas more than five (5) hectares shall be endorsed to the Regional Director.

The Regional Director shall review the documents and when satisfied that it complies with existing regulations, he shall then approve the Stewardship Certificates covering an area of more than five (5) hectares up to seven (7) hectares.

After reviewing the Stewardship Agreement and other supporting documents for areas more than seven (7) hectares and when found complete and in accordance with existing regulations, the Regional Director shall endorse the same to the Director of BFD for further processing and approval.

When the Director of BFD is satisfied that the documents supporting the Stewardship Certificate application for an area of more than seven (7) hectares are complete and in conformity with existing regulations, he shall then approve the Stewardship Certificate and issue the same to the program participant. The ISFP National Secretariat, the Regional Director and the District Forester concerned shall also be given a copy of the approved Stewardship Certificate based on the distribution scheme indicated in the preceding paragraph.

The National Secretariat shall keep file copies of all the approved Stewardship Certificates."



2. This Order amends Item g, Section 9 of Ministry Administrative Order No. 48, series of 1982, as amended, and shall take effect immediately.


THEODORO S. PEÑA
Minister

RECOMMENDING APPROVAL:


FERNANDO V. CORREA
Director