



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

**MEMORANDUM**

**FOR/TO :** The Undersecretaries, Assistant Secretaries  
All Heads of Offices, DENR Central Office  
All Bureau Directors  
All Heads of Attached Agencies  
All Regional Executive Directors/Regional Directors  
Regions 1-12, CAR, CARAGA and NCR

**FROM :** The Undersecretary for Management  
and Technical Services  
and Chair, DENR Scholarship Committee

**SUBJECT :** **SEAMEO Regional Center for Graduate Study and Research  
in Agriculture (SEARCA) Scholarship Programs for SY 2004-  
2005 and 2005-2006**

**DATE :** 07 January 2004

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The SEAMEO Regional Center for Graduate Study and Research in Agriculture (SEARCA) is inviting interested applicants for graduate scholarship (MS and PhD) in agriculture and related fields focusing on natural resource management and rural growth for school years 2004-2005 and 2005-2006.

We are forwarding the invitation for dissemination to interested parties. Should you have interested candidates, the following documents should be fully accomplished and submitted by each nominee.

1. SEAMEO SEARCA Scholarship Application Form (2 copies);
2. Application forms for admission to the Graduate School of the university where the applicants wants to pursue graduate studies;
3. **Original Transcript of academic records bearing the seal of the University and fresh signature of the Registrar or Head of the University.** For applicants for MS degree, the **original BS** transcript of records should be submitted. For the PhD degree applicants, **the original BS and MS** transcript of records should be submitted.
4. Certification of employment;
5. A write up on natural resource management or rural growth promotion;
6. A study plan that specifies the major and minor fields and courses to be taken;
7. Brief description of the research the applicant plans to conduct for thesis/dissertation. The research topic must be in line with the thrust of SEARCA (i.e., sustainable land use and water management, biodiversity conservation, and rural growth promotion by addressing economic and institutional constraints, expanding access to productive resources and technology, and strengthening local governance capability to deliver agricultural services);
8. Two copies of 2"x 2" photo;
9. Certification from a medical doctor that the applicant is in good health condition and is fit to undertake graduate studies;
10. English proficiency test or TOEFL (score of 500) or ELTS results (5);

11. Copy of performance evaluation (PES) for the last two (2) consecutive rating periods;
12. Certification from the immediate supervisor that the study will not hamper the operations of the unit; and,
13. Certification that the applicant has no pending administrative or criminal case.

Incomplete documents will not be evaluated. Applicants/nominees for both MS and PhD programs must not be older than 35 years old. You may visit SEARCA's website at [URL:http://www.searca.org](http://www.searca.org) for more information about the scholarship and the application forms, which may be downloaded. Nomination and required documents must be received by SEAMEO SEARCA on or before 25 January 2004.

For your information and dissemination.



**ROLANDO L. METIN**



# SEARCA

REGIONAL CENTER FOR GRADUATE STUDY AND RESEARCH IN AGRICULTURE

College, Laguna 4031, Philippines

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URL: <http://www.searca.org> E-mail: [post@agri.searca.org](mailto:post@agri.searca.org)

Ref. No. AMB03-1295

16 December 2003

Secretary

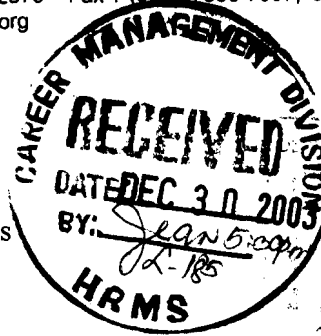
Department of Environment and Natural Resources

DENR Building, Visayas Ave.

Diliman, Quezon City

Philippines

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DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

OFFICE OF THE SECRETARY

RECEIVED

DEC 30 2003

2:30 P.M.

Your Excellency:

The SEAMEO Regional Center for Graduate Study and Research in Agriculture (SEARCA) hereby invites applications from qualified nationals of your country for first-year graduate scholarship (MS and PhD) in agriculture and related fields focusing on natural resource management and rural growth promotion for school years 2004-2005 and 2005-2006. The list of applicants accompanied by a complete set of requirements must be received at SEAMEO SEARCA not later than 25 January 2004.

The following documents should be fully accomplished and submitted by each nominee:

1. SEAMEO SEARCA Scholarship Application Form (2 Copies);
2. Application forms for admission to the Graduate School of the university where the applicant wants to pursue graduate studies;
3. **Original transcript of academic records bearing the seal of the University and the fresh signatures of the Registrar or Head of the University.** For applicants for MS degree, the **original BS** transcript of records should be submitted. For the PhD degree applicants, the **original BS and MS** transcripts of records should be submitted;
4. Certification of employment;
5. A write up on natural resource management or rural growth promotion;
6. A study plan that specifies the major and minor fields and courses to be taken;
7. Brief description of the research the applicant plans to conduct for thesis/dissertation. The research topic must be in line with the thrusts of SEARCA (i.e., sustainable land use and water management, biodiversity conservation, and rural growth promotion by addressing economic and institutional constraints, expanding access to productive resources and technology, and strengthening local governance capability to deliver agricultural services).

8. Two copies of 2"x 2" photo of the applicant;
9. Certification from a medical doctor that the applicant is in good health condition and is fit to undertake graduate studies; and
10. English proficiency test or TOEFL (score of 500) or ELTS results (5.0)

We would like to emphasize that incomplete documents will not be evaluated. Furthermore, submission of complete documents does not automatically entitle the nominee to a scholarship award. The number of scholarship awards given to a particular country will depend on the availability of funds and fulfillment of the requirements for graduate school admission. Nominees/ applicants that are denied admission by the Graduate School concerned will not be considered.

Moreover, all applicants/nominees for both MS and PhD programs must not be older than 35 years old.

To facilitate the fulfillment of the application requirements, we have enclosed herewith the following

1. Terms of the SEAMEO SEARCA graduate study scholarship (2 copies);
2. SEAMEO SEARCA Scholarship Contract (2 copies);
3. SEAMEO SEARCA Application form (2 copies);
4. Information brochures about graduate study programs of UPLB, UPM, UGM, KU, and IPB (2 copies each); and
5. Required forms for applying for admission to graduate study programs of UPLB, UPM, KU, UGM, and IPB (2 copies each).

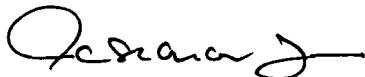
Two (2) copies of announcements regarding this scholarship for dissemination to interested universities and agencies and for posting in bulletin boards are also enclosed. You may reproduce more copies of the announcement, as you deem appropriate. You may also visit SEARCA's website at URL: <http://www.searca.org> for more information about the scholarship and the application forms, which may be downloaded.

We hope to receive the nomination and documents on or before 25 January 2004.

With highest consideration and esteem, we remain.

Very truly yours,

FOR THE DIRECTOR:



**GIL C. SAGUIGUIT, JR.**

Deputy Director for Administration  
and Center Officer-in-Charge

Enclosures: as stated

Copy to: Dr. Wilfredo P. David  
Chancellor, University of the Philippines Los Baños  
and SEARCA Governing Board Member