



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM FROM THE SECRETARY

TO : ALL REGIONAL EXECUTIVE DIRECTORS (REDS)
ATTN : MGB Regional Directors
EMB Regional Directors
ALL PENROS
SUBJECT : **Inventory of DENR On-Going and Completed
Projects by Province/Municipality/Location**
DATE : 16 February 2004

In connection with the fax message from the Office of the President dated 16 February regarding the inventory of DENR projects, you are hereby instructed to submit a comprehensive list/inventory of all on-going and completed projects under the Arroyo Administration in every province (municipality if possible) using the attached format through fax (926-8094) or e-mail (udi@denr.gov.ph) to the Office of the Undersecretary for Planning and Policy (OUPP) as soon as possible. The inventories for Bulacan, Zambales, Pangasinan, Nueva Ecija and Palawan is due on 19 February 2004 (Thursday).

FOR IMMEDIATE COMPLIANCE.


ELISEA G. GOZUN

INVENTORY OF DENR PROJECTS BY PROVINCE/MUNICIPALITY

Format: In bullet form

Length: Half to 1 page bond paper

Information Required:

A. Brief Description

- Project Title
- Location Specific
- What is the Project all about
- Total Cost
- Date Started
- Target Date of completion
- Target Beneficiaries (Type/Who/How many)

B. Status/Accomplishment Report

C. Issues/Problems Encountered & Recommended Action