



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43

MEMORANDUM

TO : ALL DIVISION CHIEFS
Central Office, FMB and EMB

FROM : THE DIRECTOR
Administrative Service

SUBJECT : ATTENDANCE TO FLAG RAISING CEREMONIES

DATE : February 16, 2004

Pursuant to reasonable office rules and regulations, you are enjoined to require the employees under your supervision to attend the Flag Raising Ceremonies every Monday at 8:00 a.m. The Personnel Division shall be monitoring your attendance starting on February 23, 2004.

For your compliance.


RAMON M. EZPELETA, CESO IV

Memo-A

103