



Republic of the Philippines
Department of Environment and Natural Resources

Visayas avenue, Diliman, Quezon City, 1100
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43

MEMORANDUM

FOR/TO : The Regional Executive Directors/Regional Directors
DENR Regions 1-12, CAR, NCR and CARAGA
EMB and MGB Regions 1-12, CAR, NCR and CARAGA
Bureau Directors, Heads of Office, DENR Central Office

FROM : The Undersecretary
Management and Technical Services
and Chair, DENR Scholarship Committee

SUBJECT : **THE NETHERLANDS FELLOWSHIP PROGRAMME (NFP)
TRAINING COURSE**

DATE : **JAN 26 2004**

The Netherlands Fellowship Programme invites our participation in the above training course. In this regard, please nominate one candidate for each of the course below.

Course Title	Duration/Venue	Qualifications
Partnership for Urban Waste Management	For three (3) weeks starting October 2004, The Netherlands	Bachelor's degree from a recognized university or similar institute; with three (3) years of relevant experience; 40 years old and below for male, 45 years old and below for female

The general criteria and requirements in the selection of your nominee are as follows:

1. Nomination letter/Memorandum addressed to the Secretary by the Head of Office;
2. Service Record
3. Certification on the following which may all be stated in one certification
 - a. no pending administrative case;
 - b. salary payment while on training;
 - c. nominee's attendance of the training will not affect the operation of the unit
 - d. performance rating for the last two rating periods (January to June and July to December 2003); and
 - e. nominee has not gone abroad within the preceding 24 months or travel history.
4. Certification of actual duties and responsibilities and related experience;
5. Certified photocopy of college transcript and diploma;
6. If married, written consent of spouse; and
7. Duly accomplished Personal Data Sheet.

Submit the names of nominees together with the required papers (through the HRDS Director) not later than 6 February 2004.

For your action.


ROLANDO L. METIN