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Department of Environment and Natural Resources
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MEMORANDUM FROM THE SECRETARY

TO : All Undersecretaries, Assistant Secretaries,
Regional Executive Directors, Bureau Directors,
and Heads of Attached Agencies

Director, Financial Management Service

SUBJECT : **OP ISSUANCES**

DATE : September 2004

This is to furnish you with a copy of the following issuances from the Office of the President:

1. Administrative Order No. 103 dated 31 August 2004 entitled **“DIRECTING THE CONTINUED ADOPTION OF AUSTERITY MEASURES IN THE GOVERNMENT.”**
2. Executive Order No. 352 dated August 27, 2004 entitled **“CREATING THE OFFICE OF THE PRESIDENTIAL ADVISER FOR NEW GOVERNMENT CENTERS, DEFINING ITS MANDATE, POWERS AND FUNCTIONS AND FOR OTHER PURPOSES.”**

In this connection, the Undersecretary for Management and Technical Services is hereby directed to draft internal guidelines to implement the austerity measures.

For your information and appropriate action.


MICHAEL T. DEFENSOR

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