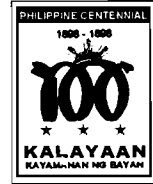




Republic of the Philippines  
Department of Environment and Natural Resources  
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Tel. Nos.: (632) 929-66-26 to 29 • (632) 929-62-52  
929-66-20 • 929-66-33 to 35  
929-70-41 to 43



**MEMORANDUM**

UMTS-2004- 09.416

**FOR/TO** : The Regional Executive Directors/Regional Directors  
DENR Region 1-12, CAR, NCR and CARAGA  
EMB and MGB Regions 1-12, CAR, NCR and CARAGA  
Bureau Directors and Heads of Attached Agencies  
Heads of Office, DENR Central Office

**FROM** : The Undersecretary for Management  
and Technical Services

**SUBJECT** : **YOUNG LEADERS PROGRAM (YLP)**

**DATE** : 06 September 2004

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We are forwarding the invitation of the Civil Service Commission (CSC) to Young Leaders Program (YLP) for 2005. The Embassy of Japan has requested the CSC to recommend nominees for the Public Administration course which will start on October 2005 to September 2006 at the National Graduate School of Policy Science (GRIPS) in Tokyo, Japan.

The YLP aims to: a) promote the fostering of future national leaders in Asian and other countries; b) create comprehensive human networks among leaders in the international community; and c) establish friendly relations among Asian and other countries, including Japan.

Interested participants shall be selected based on the following criteria:

1. Must be, in principle, under 40 years old as of 01 October 2005;
2. College graduate who have achieved excellent results;
3. English ability with a minimum TOEFL-PBT (paper-based) score of 550 or TOEFL-CBT score of 213 or equivalent. The nominee shall undergo the TOEFL and submit a medical certificate upon selection by the CSC screening committee;
4. At least three years of work experience in public administration (more than five years is preferable);
5. Have no infectious diseases; and
6. Military personnel and military civilian employees registered on the active list are excluded.

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Qualified nominee/s should submit the following documents to the Human Resource Development Service (HRDS) through the HRDS Director not later than September 13, 2004:

1. Nomination addressed to the Secretary by the Head of Office;
2. Service Record
3. Certification on the following (which may all be stated in one certification)
  - a. no pending administrative case
  - b. salary payment while on training
  - c. nominee's attendance to the training will not affect the operation of the unit
  - d. performance rating for the last two rating periods (adjectival and numerical rating, July to December 2003 and January to June 2004)
  - e. nominee has not gone abroad within the preceding 24 months or travel histories
4. Certification of actual duties and responsibilities
5. Certified photocopy of college transcript and diploma
6. If married, written consent of spouse
7. Duly accomplished Personal Data Sheet
8. Completed attached application form

For appropriate action.

  
ROLANDO L. METIN