



Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Visayas Avenue, Diliman, Quezon City
Tel. No. 929-66-26

MEMORANDUM

FOR/TO : All Heads of Offices, Service and Division Chiefs
DENR Central Office

FROM : The Undersecretary
Management and Technical Services

SUBJECT : **ENVIRONMENTAL MANAGEMENT SYSTEM (EMS)
OFFICER**

DATE : **SEP 28 2004**

As part of our continuing effort to have the EMS Program mainstreamed in all units of the DENR Central Office, you are hereby instructed to submit the name of your EMS Officer who shall act as the focal person in all EMS-related activities. The EMS Officer shall also be responsible in monitoring compliance with certain EMS requirements applicable to his/her area of operation.

Please submit your designated EMS Officer to Mr. Al O. Orolfo, EMS Structured Responsibility Champion at the Management Development Division, HRDS on or before ~~October 01~~, 2004. The corresponding Special Order shall be issued to make the designation official per EMS Manual of Procedures.

For your information and appropriate action.


ROLANDO L. METIN

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