



Republic of the Philippines
Department of Environment and Natural Resources

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MEMORANDUM FROM THE SECRETARY

TO : ALL OFFICIALS AND EMPLOYEES DENR CENTRAL OFFICE,
REGIONAL OFFICES, BUREAUS AND ATTACHED AGENCIES

SUBJECT : **REITERATING EXECUTIVE ORDER NO. 418 PROHIBITING
THE USE OF GOVERNMENT VEHICLES FOR PURPOSES
OTHER THAN OFFICIAL BUSINESS**

DATE : OCT 05 2004


In line with the President's directive on the above subject and reiterated by the Acting Executive Secretary Eduardo R. Ermita in his Memorandum dated 10 September 2004, please be reminded that using government vehicle/s for purposes other than official business is strictly prohibited.

During travels, the trip ticket authorizing the use of the vehicle shall be displayed in any conspicuous place on the vehicle and always made available.

Further, using vehicles during Sundays, legal holidays or out of the regular office hour or outside the route of the officials or employees authorized to use them, or by any person other than such officials or employees, shall, unless properly authorized likewise violate Section 2 par.1 of E.O. 418.

Be reminded further that proper use, safeguarding and maintenance of government vehicle/s are the sole responsibility of officials/employees to whom the vehicle/s was officially issued through Acknowledgement Receipt for Equipment (ARE) also known as M.R.

For information and strict compliance


MICHAEL T. DEFENSOR

MEMO
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