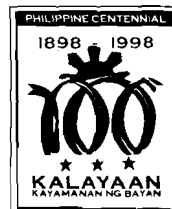




DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES



MEMORANDUM

UMTS-2004 10-442

TO : The Director
Environmental Management Bureau (EMB)
Regional Directors
EMB Regions 1-12, CAR, NCR and CARAGA

FROM : *Director, MGB + MGB Regional Offices*
The Undersecretary
Management and Technical Services
and Chair, DENR Scholarship Committee

SUBJECT : **THIRD COUNTRY TRAINING COURSE FOR ACID DEPOSITION
MONITORING AND ASSESSMENT**

DATE : **OCT 05 2004**

The Department of Technical and Economic Cooperation of the Royal Thai Government (DTEC/RTG) invites our participation in the above training course. In this regard, please nominate one candidate for the course below.

Course Title	Duration/Venue	Qualifications
Third Country Training Course for Acid Deposition Monitoring and Assessment	16-19 January 2005	Mid-level technical officers or researchers with experience in laboratory analysis for at least 2 years; involved in EANET activities; 45 years old and below.

The general criteria and requirements in the selection of your nominee are as follows:

1. Nomination letter/Memorandum addressed to the Secretary by the Head of Office;
2. Must hold a permanent position;
3. Service Record;
4. Certification on the following which may all be stated in one certification;
 - a. no pending administrative case;
 - b. salary payment while on training;
 - c. nominee's attendance of the training will not affect the operation of the unit;
 - d. performance rating for the last two rating periods (July to December 2003 and January to June 2004); and
 - e. nominee has not gone abroad within the preceding 24 months or travel history
5. Certification of actual duties and responsibilities and related experience;
6. Certified photocopy of college transcript and diploma;
7. If married, written consent of spouse; and
8. Duly accomplished Personal Data Sheet.

Submit the names of nominees together with the required papers (through the HRDS Director) not later than 25 October 2004.

For your action.


ROLANDO L. METIN