



Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City  
Tel. Nos. (632) 920-4301 \* (632) 928-0691 to 93  
924-2540 \* 928-8592  
929-6626 loc. 2012 - 2014

**MEMORANDUM FROM THE SECRETARY**

TO : The Regional Executive Directors  
All Regional Directors- EMB, MGB  
Line and Staff Bureau Directors  
Heads of Attached Agencies and  
Heads of Special Projects

SUBJECT : **SUBMISSION OF IEC MATERIALS AND REPORTS TO  
DENR LIBRARY**

DATE : **JAN 30 2004**  
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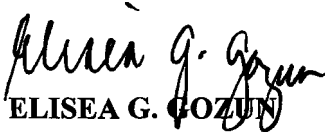
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In view of the envisioned expansion project of the DENR Centralized Library, you are hereby directed to submit to the DENR Library copies of the following materials:

- IEC materials i.e., print, broadcast and video materials developed by your office or project;
- Complete final report of your project; and
- Technical reports issued by your office or project accomplishment reports that may be used as reference material

The materials will form part of the Library's collection and will also be greatly beneficial to Library users and researchers both external and internal.

For compliance.

  
ELISEA G. COZMIN