



Republic of the Philippines
Department of Environment and Natural Resources
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SEP 11 2004

MEMORANDUM

TO : The Director, Protected Areas and Wildlife Bureau
All Regional Executive Directors
All RTD's for PAWCZMS
All PENR Officers
All CENR Officers

FROM : The Secretary

SUBJECT : **Preparation for the Registration of Threatened and Non-Threatened and exotic Species of Wild Fauna in the Possession of Private Person(s) and Entities**

In preparation for the registration of all Threatened and Non-threatened and Exotic Species of Wild Fauna collected in the possession of private person(s) and entities pursuant to DAO 2004-58 and DAO 2004-60 dated August 31, 2004 and September 27, 2004, respectively, the following processes, procedures and guidelines shall be observed:

1. Notices shall be posted by the Regional Offices in conspicuous public places, where the registration will be announced. The Regional Offices, including the PENRO's and CENRO's may install streamer outside the office building, where the public may be informed of such registration. In coordination with the LGU's or other government/private offices, civic organizations, institutions, agencies, or establishments, the DENR Offices may request for approval that may be allowed to install streamers for the registration;
2. Publication in print and broadcast media of both local and general circulation shall also be undertaken to effectively inform the public of such processes;
3. In cooperation with the LGU's, civic organizations and other entities, we may request for approval to post notices or announcement for the registration at the bulletin boards of the Provincial Capitol, City and Municipal Halls, Barangay Halls, PNP Offices and in conspicuous place of the public/private market, airports, seaports, terminals, pet shops establishments, and in other strategic places where the notices or announcement could be read;
4. To coordinate and request assistance with the LGU's and other government offices, NGO's and etc. regarding the implementation of the registration.
5. Inform or send letters to private person(s) and entities who are possessing and maintaining threatened, non-threatened and exotic species of wild fauna to register their animals with the DENR. This also include the animals being possessed and maintained in zoos, parks, aquaria, pet shops, circus, aviaries, shows, rescue centers, resort and the like for recreational, educational and/or research; and .

6. As much as possible the announcement or the notices for the registration period as well the deadline for the registration should reach to every person and entity who are possessing and maintaining wild animals in the barangay.

Requirement:

1. Duly accomplished application form (to be secured from DENR Office);
2. Documentary stamp (to be affixed on the CWR);
3. Inventory list of wildlife; and
4. Registration fee (see the approved amended fees).

Procedures:

1. Application for registration shall be filed with the nearest DENR Offices (Region, PENRO and CENRO) within 60 days from October 11, 2004 to December 9, 2004;
2. Upon receipt of the application and all other requirements, the concerned DENR Office (Region, PENRO and CENRO) shall conduct physical inspection and inventory of wildlife for validation purposes. Should an on-site inspection be necessary for the conduct of validation activity, the applicant shall be responsible for all the logistical requirements of the inspection;
3. The concerned DENR Office which received and validated the application shall then furnish the Regional Office of the result of their inspection and inventory;
4. The PAWD of the Regional Office concerned shall process the registration papers/documents for the issuance of the CWR by the Regional Executive Director (RED). The CWR shall be subject to the terms and conditions of the permit and of the existing laws, rules and regulations (CWR form attached);
5. Applicant from Metro Manila, the application shall be filed with the National Capital Region with Office address at DENR Nursery, North avenue, Diliman, Quezon City; and
6. Released of the CWR upon payment of the registration fee.

After the period set for registration has lapsed, threatened wildlife possessed without CWR shall be confiscated in favor of the government, subject to penalties provided in Section 28 of R.A. 9147.

For your information, guidance and compliance.


MICHAEL T. DEFENSOR

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