



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

**TO/FOR : All Officials and Employees
DENR Central Office**

**FROM : Undersecretary
Management and Technical Services, and
Environmental Management Representative**

SUBJECT : CONDUCT OF EMS INTERNAL AUDIT

DATE : 22 October 2004

In reference with the implementation of the Environmental Management System (EMS) Program and its compliance with the requirements of ISO 14001, an EMS Internal Audit will be conducted on 04, 05 and 08 November 2004.

The audit will assess whether the system conforms to ISO 14001 requirements and the Department's planned environmental management measures. This will provide Management with information on the level of environmental performance of the Department, for its review and identification of corrective actions or the need for improvement.

The examination shall cover all Offices, buildings, officials and employees at the DENR Central Office Compound. This will be undertaken through the conduct of interviews, examination of documents, inspection of facility/area, and observation of activities.

Please refer to attached schedule for details on the audit.


ROLANDO L. METIN

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