



Republic of the Philippines  
Department of Environment and Natural Resources  
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**MEMORANDUM**

**FOR :** All Regional Executive Directors,  
Regional Directors of MGB and EMB  
Bureau Directors  
Head of Attached Agencies

**FROM :** The Assistant Director  
Special Concerns Office

**SUBJECT :** **CALENDAR ACTIVITIES FOR NOVEMBER-  
DECEMBER 2004 AND SCHEDULE OF MONTHLY  
ACTIVITIES FOR CY 2005**

**NOV 18 2004**

You are hereby requested to submit to the office of the Director Special Concerns Office, Calendar of Events, Celebration and Activities for the months of November and December 2004 and monthly Activities for Calendar Year 2005, Following format below:

DATE	ACTIVITIES/EVENTS	PRESENTATION OF ACTIVITY / EVENT	LEAD OFFICE	PARTICIPANTS

Said Activity / Event listing shall be made available for the Secretary's consumption, giving him the option and opportunity to attend your events / celebration. Please advise us of any changes in the list of activities you have forwarded to this office.

For your appropriate action

**WILLIAM T. TAGOS**

MEMO  
E03