




Republic of  Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, 1106 Quezon City  
☎ (632) 927-6726; (632) 929-6626 loc. 2113; 2071; Fax (+632) 928-9732  
E-mail: [web@denr.gov.ph](mailto:web@denr.gov.ph); Website: [www.denr.gov.ph](http://www.denr.gov.ph)

**MEMORANDUM FROM THE SECRETARY**

TO: **BUREAU DIRECTORS (except ERDB)  
REGIONAL EXECUTIVE DIRECTORS  
ADMINISTRATOR, NWRB  
GENERAL MANAGER, LLDA**

SUBJECT: **SUBMISSION OF LIST OF LEASEHOLD AND  
PERMITS ISSUED**

DATE: **NOV 18 2004**


---

In a Meeting with the House of Representatives' Oversight Committee last 06 November 2004, we were required to submit a list of all leasehold and permits issued by our Department. In this regard, you are hereby directed to submit the said list in your area of jurisdiction/concern. Data and information needed are:

1. Name of Permittee/Leaseholder
2. Address, contact number and/or e-mail address
3. Type of permit
4. Purpose of permit
5. Date of issuance
6. Duration of Permit
7. Remarks, if any

Please submit the said list to my Office not later than <sup>30 NOV 2004</sup> ~~27~~ November 2004, in a format shown in the attached matrix. The Undersecretary for Management and Technical Services shall be responsible for collating all submissions which will be transmitted officially to the Oversight Committee.

For your immediate action.

  
**MICHAEL T. DEFENSOR**  
↓

Encl.: as stated

*memo  
596*