



Republic of the Philippines  
Department of Environment and Natural Resources  
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929-66-20 • 929-66-33 to 35  
929-70-41 to 43

**MEMORANDUM**

TO : The Regional Executive Directors/Regional Directors  
DENR Regions 1-12, CAR, NCR and CARAGA  
EMB and MGB Regions 1-12, CAR, NCR and CARAGA  
Bureau Directors, Heads of Office, DENR Central Office

FROM : The Undersecretary  
Management and Technical Services  
and Chair, DENR Scholarship Committee

SUBJECT : **THE NETHERLANDS FELLOWSHIP PROGRAMME (NFP)  
TRAINING COURSES**

DATE : **NOV 18 2004**

The Netherlands Fellowship Programme invites our participation in the training courses indicated below. In this regard, you may nominate one candidate for each of the following courses.

Course Title	Duration/Venue	Qualifications/Deadline
MA in Development Studies: Major in Local and Regional Development	For 67 weeks starting 05 September 2005, The Netherlands	Bachelor's degree in a relevant field of study; With two (2) years of relevant experience; 40 years old and below for male, 45 years old and below for female. <b>Deadline-01 December 2004</b>
MA in Developmental Studies: Major in Rural Livelihoods and Global Change	For 67 weeks starting 05 September 2005, The Netherlands	Bachelor's degree in a relevant field of study; With two (2) years of relevant experience; 40 years old and below for male, 45 years old and below for female. <b>Deadline-01 December 2004</b>

The general criteria and requirements in the selection of your nominee are as follows:

1. Nomination letter/Memorandum addressed to the Secretary by the Head of Office;
2. Service Record
3. Certification on the following which may all be stated in one certification
  - a. no pending administrative case;
  - b. salary payment while on training;
  - c. nominee's attendance of the training will not affect the operation of the unit
  - d. performance rating for the last two rating periods (July to December 2003 and January to June 2004); and
  - f. nominee has not gone abroad within the preceding 24 months or travel history.
4. Certification of actual duties and responsibilities and related experience;
5. Certified photocopy of college transcript and diploma;
6. If married, written consent of spouse; and
7. Duly accomplished Personal Data Sheet.
8. Relevance of the course applied for to the present duties and responsibilities and functions of office.

Submit the names of nominees together with the required papers (through the HRDS Director) not later than the dates specified above.

For your action.