



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Dilimar, Quezon City
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43

MEMORANDUM
UMTS No. 2004- **11.511**

TO : ALL REGIONAL EXECUTIVE DIRECTORS,
REGIONAL DIRECTORS, BUREAU DIRECTORS,
AND HEADS OF ATTACHED AGENCIES

ATTN : Administrative Officers

FROM : THE UNDERSECRETARY
Management and Technical Services

SUBJECT : **SAVINGS GENERATED DUE TO THE
IMPLEMENTATION OF ADMINISTRATIVE ORDER
NO. 103**

DATE : 30 November 2004

In compliance with the Memorandum dated 22 November 2004 from the Senior Deputy Executive Secretary Waldo Q. Flores on the subject, please send us your respective reports on consumption of: (1) electricity, (2) gasoline, and (3) water in October and every month thereafter. These will be compared with the August reports you have earlier submitted as a way of monitoring the implementation of AO 103.

A consolidated report on savings in September had been submitted to the Office of the President. The Administrative Service will send you feedback on this report so you will know your performance alongside other DENR offices.

Reports submitted by the PENROs and CENROs should be consolidated by the ORED, using the attached format. Please send your reports not later than the 10th day of the succeeding month. You may fax advance copy of these through fax nos. 9252340 or email them to admin@denr.gov.ph.

For your compliance.


ROLANDO L. METIN

MEMO
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Let's Go Green