

Republic of the Philippines Department of Environment and Natural Resources Visayas Avenue, Diliman, Quezon City Tel. Nos. (632) 920-4301 \* (632) 928-0691 to 93 924-2540 \* 928-8592 929-6626 loc. 2012 - 2014

MEMORANDUM FROM THE SECRETARY

TO : THE RANK-AND-FILE EMPLOYEES DENR Central Office

## SUBJECT : AUTHORIZING THE 4<sup>TH</sup> PARTIAL PAYMENT OF P2,000 CNA INCENTIVE

DATE : DEC 0 3 2004

Pursuant to the provisions of the Collective Negotiation Agreement (CNA) between the DENR Employees' Union and the DENR Management, rank-and-file employees or those occupying first and second level positions will receive the 4<sup>th</sup> partial payment of the CNA Incentive in the amount of P2,000.00. In the DENR Central Office, payment shall be made not later than November 30, 2004.

Funding for this purpose shall be sourced strictly from savings from released allotment for 2004 current operating expenditures, provided that authorized mandatory expenses shall have been paid first.

Qualified project personnel shall be paid out of project savings.

After this payment, the DENR Central Office employees shall have been paid P7,000 out of the total P20,000 incentive per qualified personnel as provided in the CNA.

Should additional savings be available, another P2,000 or P3,000 shall be granted by the end of December 2004.

For your information.

MICHAEL T. DEFENSO

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