



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
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929-66-20 • 929-66-33 to 35
929-70-41 to 43

MEMORANDUM

TO : All Concerned Heads of Offices

FROM : The Director
Administrative Service

SUBJECT : **RENEWAL OF PLANTILLA APPOINTMENT FOR
CASUALS WITH VERY SATISFACTORY
PERFORMANCE**

DATE : December 9, 2004

The renewal of casual appointments will depend on their performance for the past months/semester/year, based on your assessment. Hence, please submit your recommendation and the work program for these recommended casual employee/s in your respective offices, **on or before December 15, 2004** to the Personnel Division.

For your compliance.


RAMON M. EZPELETA, CESO IV

MEMO
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