



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43

MEMORANDUM

T O : **The Bureau Directors
The RED, NCR
The Director, Financial Management Service
Central Office**

F R O M : **The Undersecretary for Land Management and
Concurrent Chairman, Housing Steering Committee**

D A T E : **January 6, 2005**

We are furnishing you a copy of DENR Special Order No. 2004-859, dated December 15, 2004 signed by **Secretary Michael T. Defensor** (photo copy attached) pertaining to the different Working Committees in the implementation of the Office of the President and the DENR Housing project located at Muntinlupa City.

Please take note of the last paragraph of this Special Order, pertaining to the fund allotment to be shared by respective offices.


MANUEL D. GEROCHI, CESO I

MEMO
07

Let's Go Green



Republic of the Philippines
Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City, 1100
Tel. Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43

DEC 15 2004



Special Order
No.2004- 059

SUBJECT: CREATION OF THE EXECUTIVE COMMITTEE, TECHNICAL WORKING GROUP, PROJECT DEVELOPMENT AND MANAGEMENT COMMITTEE, SOCIO-ECONOMIC SURVEY TEAM, GEO-HAZARDS INVESTIGATION TEAM, AWARDS AND ARBITRATION COMMITTEE, HOUSING PROJECT SECRETARIAT AND BIDS AND AWARDS COMMITTEE FOR THE DENR-OFFICE OF THE PRESIDENT HOUSING PROJECT IN POBLACION, MUNTINLUPA

In the interest of the service and in order to ensure efficient, proper and transparent implementation of the provisions of Proclamation 667 dated July 12, 2004 segregating a portion of land located in Poblacion, Muntinlupa City and reserving the same for housing site purposes in favor of the employees of the Office of the President, the DENR-Central Office, DENR National Capital Region and DENR Bureaus at the central office, the following committees and teams are hereby created:

1. Inter-Agency Executive Committee (Execom)

Chair: USEC Manuel D. Gerochi, DENR
Co-Chair: Representative, Office of the President or OP
Members: RED Corazon C. Davis, DENR-NCR
RTD Crizaldy M. Barcelo, DENR-NCR (permanent alternate)
Director Ramon M. Ezpeleta (DENR)
Director Edgardo R. Gerobin – Legal Counsel, DENR
Representative, NHA
Representative, OP

Function: To provide direction and oversee the implementation of the provisions of Proclamation 667 including the development of the site as a viable community and the disposition of the subject property to qualified beneficiaries.

2. Inter-Agency Technical Working Group (TWG)

Chair: RED Corazon C. Davis, DENR-NCR
RTD Crizaldy M. Barcelo, DENR-NCR (alternate of RED Davis)
Members: Director Ramon M. Ezpeleta, DENR
Atty. Edgardo R. Gerobin, DENR
Representative, OP
Representative, NHA-NCR

Function: To provide the Execom with technical support in the

various aspects of project preparation, design, development and implementation. This TWG shall also tackle the issues and concerns that may arise from project implementation and endorse appropriate recommendations to the Exccom for further deliberation and final decision.

3. Inter-Agency Project Development and Management Committee

Chair: Representative, NHA
Representative, NHA, (permanent alternate)

Members: Director Ramon M. Ezpeleta (DENR)
CENRO Manuel S. Sabater, DENR-NCR
Mr. Florencio Chavez, DENR-NCR
Representative, OP
Representative, NHA-NCR

Function: To assist the TWG in ensuring that each of the activities listed in the approved Work Plan is accomplished and the output(s)/milestone(s) including the Master Development Plan are produced as scheduled with the desired quality or quantity through proper planning, organizing, regular monitoring and control. As such, this Committee shall ensure that all operational requirements of the project, such as but may not be limited to its need for physical, manpower and financial resources, are met.

4. DENR Housing Socio-Economic Survey Team

Team Leader: Director Ramon M. Ezpeleta, DENR

Members: CENRO Manuel Sabater DENR-NCR
Mr. Rolando R. Castro, DENR
Housing Focal Persons in included agencies
Staff, MISD/DENR

Function: To conduct the socio-economic survey in included agencies as input in the design and development of the housing project.

5. DENR Awards and Arbitration Committee

Chair: Atty. Edgardo R. Gerobin

Members: Director Ramon M. Ezpeleta
Focal Persons in Included Agencies

Function: to act on complaints related to the awarding of lots/units

5. Bids and Awards Committee (BAC)

DENR Bids and Awards Committee per DENR Special Order No
2004-12 dated January 13, 2004)

2 representatives, DENR end users

2 representatives, OP end users

1 representative, NHA

Function: To determine the developer for the housing project.

6. Geo- Hazards Investigation Team

Chair: Director, Mines and Geo-Sciences Bureau (MGB)

Members: Staff, MGB

Function: To conduct a geo-hazards assessment of the OP-DENR housing site

7. Muntinlupa Housing Project Secretariat

Head: Mr. Ernesto B. Jarabe

Members: Mr. Hdefonso C. Sembrano

Ms. Olivia C. Martinez


Ms. Chona C. Zamora, DENR- Region IVB

Function: To provide coordination and other administrative support to the above committees and teams.

This Muntinlupa Housing Project shall follow the attached organizational chart.

All expenses of the above committees, team(s) and secretariat indicated in the Budget Plan of the Project shall be charged against funds of included agencies subject to existing accounting, budgeting and auditing rules and regulations. Such funds shall be taken from the ten (10) % savings of OSEC, the DENR-NCR and the included Bureaus generated for the fourth quarter of the current year and in year 2005.

This Order takes effect immediately.


MICHAEL T. DEFENSOR
Secretary

