



Republic of the Philippines  
**Department of Environment and Natural Resources**

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MEMORANDUM

FOR : ALL OFFICIALS AND EMPLOYEES  
DENR Central Office, Regional Offices, Bureaus and Attached  
Agencies

FROM : THE DIRECTOR, ADMINISTRATIVE SERVICE AND OIC,  
OFFICE OF THE UNDERSECRETARY, MANAGEMENT  
AND TECHNICAL SERVICES

SUBJECT : **ACCOMPLISHMENT OF PERSONAL DATA SHEET (PDS)**

DATE : April 7, 2005

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Accomplishment of the revised PDS (CS Form 212) may now be done either through internet or handwritten form. The CSC e-copy may be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph) (excel format). The subsequent computer print outs are to be submitted to your respective Personnel Division/Section.

For your information/guidance.

  
**RAMON M. EZPELETA, CESO IV**

*Memo 114*