

## MEMORANDUM FROM THE UNDERSECRETARY

FOR/TO	:	All Undersecretaries, Assistant Secretaries, Service Directors, Project and Program Directors, and Heads of Office DENR Central Office
		All Bureau Directors and Heads of Attached Agencies
SUBJECT	:	IWRM E-Learning Course
DATE	:	MAY 0 4 2005

The Asian Institute of Technology, Thailand is pleased to announce that its Regional Center is offering a distance-based course on Integrated Water Resources Management ((IWRM) under the UN Water Virtual Learning Centre Program. The program provides scholarships for the selected participants.

Please disseminate this information to your personnel. Applicants must possess the following general admission requirements:

- 1. Bachelor's degree of four years or equivalent in water-related field
- 2. Currently working in water sector
- 3. At least 3 years of relevant work experience in water sector
- 4. Under 40 years of age
- 5. In good health

The <u>application form</u>, <u>checklist</u> and <u>further information</u> can be downloaded from the following website:

## http://www.sce.ait.ac.th/courses/wvlc/

The nominee must submit the application form and checklist (in duplicate) found in the abovementioned website, including the following documents to the DENR Scholarship Committee through the Human Resource Development Service not later than <u>May 11, 2005</u>:

- 1. Nomination letter/Memorandum addressed to the Secretary by the Head of Office
- 2. Service Record
- 3. Certification of no pending administrative case
- 4. Certification on the following which may all be stated in one certification:
  - a. salary payment while on training
    - b. nominee's attendance to the training will not affect the operation of the unit
    - c. performance rating (adjectival and numerical) for the last two rating periods
  - d. nominee has not gone abroad within the preceding 24 months or travel histories
- 5. Certification of actual duties and responsibilities
- 6. Certified photocopy of college transcript and diploma
- 7. If married, written consent of spouse
- 8. Duly accomplished Personal Data Sheet

Please be reminded that all nominations must be made by the Office of the Secretary and that participation shall be at no cost to the Philippine government.

For your information and appropriate action.

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ARMANDO A. DE CASTRO

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