



Republic of the Philippines  
Department of Environment and Natural Resources  
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**MEMORANDUM FROM THE UNDERSECRETARY**

TO : All Undersecretaries, Assistant Secretaries,  
Bureau Directors and Heads of Attached Agencies,  
RED NCR, Regions IVA and B

SUBJECT : **SUMMER WORKSHOP**

DATE : **MAY 18 2005**

This refers to the attached letter of Dr. Cesar M. Mercado, President/CEO, Development Consultants for Asia Africa Pacific inviting interested participants in a summer workshop on "A New Approach to Social Research and Thesis Writing on May 23-27, 2005 at the University of the Philippines, Diliman, Quezon City.

The workshop aims to improve the knowledge, attitude and skills of the participants on the new and fastest way of preparing a social research thesis proposal, implementing the proposal and writing the manuscript.

We enjoin all personnel who are currently pursuing their graduate studies to avail of this program. However, in view of Administrative Order No. 103, participation shall be on official time only and all expenses to be incurred such as registration fee shall be shouldered by the participants. You are also advised to see to it that the attendance of said personnel shall not affect the regular functions of your respective offices.

For your information and further action.

  
**ARMANDO A DE CASTRO**

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