

Republic of the Philippines Department of Environment and Natural Resources Visayas Avenue, Diliman, Quezon City Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52 929-66-20 • 929-66-33 to 35 929-70-41 to 43

## MEMORANDUM

TO All Incumbents or OICs of CES Positions Central Office, Bureaus, Attached Agencies and Regional Offices

FROM : The Undersecretary Management and Technical Services

SUBJECT CAREER SERVICE EXECUTIVE ELIGIBILITY (CSEE)/ MANAGEMENT APTITUDE TEST BATTERY (MATB)

DATE : LAUN 2 2 2005

This is to inform you that the Civil Service Commission and the Career Executive Service Board will jointly conduct CSEE/MATB on July 17, 2005. This is open to those who are occupying second and third level positions in the career and non-career service with at least Salary Grade 18 or higher.

The written examination is designed to measure competencies in the following areas: verbal ability, logical reasoning, analysis and interpretation of data and management. Only those who meet the cut-off score for the written examination shall proceed to the next stages of the third level examination system, which include the Assessment Center, Validation and Interview.

Qualified officials who have not passed or taken CSEE/MATB are hereby encouraged to take. Application forms are available at all CSC Regional or Field Offices and may be downloaded at the CSC website: <u>www.csc.gov.ph</u>. Applicants may also file their applications with any CSC Regional and Field Offices.

For your information and appropriate action.

ARMANDO A. DE CASTRO