

Republic of the Philippines Department of Environment and Natural Resources Visayas Avenue, Diliman, Quezon City Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52 929-66-20 • 929-66-33 to 35 929-70-41 to 43

**MEMORANDUM** 

ТО	:	ALL EMPLOYEES AND SUPERVISORS DENR Central Office
FROM	:	THE DIRECTOR Administrative Service
SUBJECT	:	SUBMISSION OF THE INDIVIDUAL PERFORMANCE EVALUATION SYSTEM (PES) RATINGS FOR THE FIRST SEMESTER OF 2005
DATE	:	July 1, 2005

To afford our employees and supervisors a feedback on their strengths as well as their areas of improvement thereby enabling them to enhance their work effectiveness, the Department requires the submission of the PES after each semester. The PES also serves as a guide for promotions, trainings and other personnel actions.

In view thereof and in compliance with existing Civil Service and DENR orders, please submit your PES ratings for the period of January to June 2005 to the Personnel Division on or before July 29, 2005.

For compliance.

RAMON M. EZPEZETA, CESO IV

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