



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

FOR/TO : OFFICIALS AND EMPLOYEES
DENR Central Office

FROM : THE UNDERSECRETARY
Management and Technical Services
and CHAIR, DENR Change Management Team

SUBJECT : **SURVEY ON EMPLOYEE PREFERENCE IN
RELATION TO THE IMPLEMENTATION OF
GOVERNMENT RATIONALIZATION E.O. 366**

DATE : **AUG 22 2005**

In line with our rationalization efforts as directed by Executive Order No. 366, we would like to know your preference from among the available options should your position be declared affected. This will give management substantial information on how to effectively implement the DENR Rationalization Plan.

Attached is the survey instrument we are requesting you to fill out. Please forward all accomplished forms to the CMT Secretariat, Administrative Service on or before 07 September 2005.

For compliance.


ARMANDO A. DE CASTRO

Memo 234

EMPLOYEE PREFERENCE SURVEY*

Per Executive Order No. 366/Government Rationalization Program

A. INSTRUCTIONS

To the DENR Employee/Respondent:

This initial survey is intended to capture your preference in relation to E.O. 366 and its IRR, directing the Rationalization of government functions and providing options and incentives for those that will be affected.

Please provide data or check preference, as the case may be, and return this form to the DENR CMT Secretariat c/o Administrative Service, DENR Central Office on or before 07 September 2005.

Thank you.

B. PERSONAL DATA

NAME _____ Position _____

Designation _____ SG-Step _____ - Monthly Salary ₱ _____

Place of Assignment _____ Mother Office _____

1st Day of Govt. Service (dd-mm-yyyy) _____ Birth Date _____ Age _____

Critical Output/Expertise: _____

C. ASSUMING THAT YOU WILL BE AFFECTED IN THE DENR RATIONALIZATION, WHICH OPTION WOULD YOU PREFER TO TAKE? (Please check):

- 1. Retirement/Separation from government service, effective upon approval, and avail of
 - retirement gratuity provided under RA 1616 (without incentives, Sec. 14.a, IRR of EO 366)
 - retirement benefit under RA 660 plus applicable incentives (Sec. 14.b, IRR of EO 366)
 - retirement, separation or unemployment benefits under RA 8291 plus applicable incentives (Sec. 14.b., IRR of EO 366)
 - separation gratuity under RA 6656 of those with less than 3 years of government service (Sec. 14.c., IRR of EO 366)

- 2. Remain with DENR, willing to be reassigned to:
 - EMB
 - PAWCZMS
 - other DENR offices (pls. specify) _____

- 3. Remain in government service and be placed in other government offices through the CSC:

Please indicate the agency/office you want to be detailed to (indicate name of offices):

First preference: _____

Second preference: _____

Third preference: _____

D. ASSUMING YOU WILL NOT BE AFFECTED AFTER THE REVIEW OF FUNCTIONS (RATIONALIZATION), ARE YOU STILL VOLUNTEERING TO GO OUT OF THE SERVICE/AVAIL OF THE PROVISIONS OF E.O. 366?

- ___ NO am still effective ___ YES too old already
- suffering from ailments
- going to other opportunities
- casual, no eligibility
-

Submitted by:

Name of Employee

Date Accomplished: _____