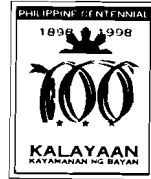




Aug 30 2005

Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
Tel. Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43



MEMORANDUM

FOR : The Regional Executive Directors, Regions 4A & 4B
Bureau Directors, FMB & EMB

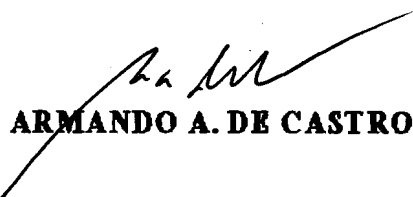
FROM : The Undersecretary
Management and Technical Services

SUBJECT : **DEMONSTRATION ON PRESENTATION SKILLS FOR
DENR REGIONS 4A, 4B, FMB AND EMB EMPLOYEES**

The Trainers Development Division (TDD), Human Resource Development Service (HRDS) will be conducting the Two-Day Demonstration on Presentation Skills in three (3) batches at the HRDS Function Room, HRDS Bldg., DENR Compound, Visayas Avenue, Diliman, Quezon City on August 30-31, September 15-16 and September 27-28, 2005

In view of this, you are instructed to submit at least eight (8) nominees to the Chief, TDD-HRDS, not later than August 22, 2005. The nominees to this training must be those personnel whose work requires the necessary skills in making presentation.

For your information and compliance.


ARMANDO A. DE CASTRO

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