



**MEMORANDUM FROM THE UNDERSECRETARY**

FOR/TO : All Undersecretaries, Assistant Secretaries, Service Directors,  
Project and Program Directors, and Heads of Office  
DENR Central Office

All Regional Executive Directors/Regional Directors, Bureau  
Directors and Heads of Attached Agencies

SUBJECT : **Japanese Grant Aid for Human Resource Development  
Scholarship (JDS) Project for 2006-2007**

DATE : **SEP 07 2005**

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The Japan International Cooperation Center (JICE) through the National Economic and Development Authority (NEDA) invites our participation in the following 1.5 - 2.5 year courses:

1. Master's Degree in Public Administration
2. Master's Degree in Economics
3. Master's Degree in Information and Communication Technology
4. Master's Degree in Business Administration

The JDS project is the long-term scholarship project of the Government of the Philippines through the assistance of the Government of Japan. Its objective is to provide Philippine nationals with opportunities for obtaining master's degree at Japanese higher educational institutions in order to support human resource development policy of the Government of the Philippines, and eventually to extend and strengthen the bilateral relationship between Japan and the Philippines.

Please nominate one candidate to each course mentioned above, with the following general application requirements:

1. Nationality : Filipino;
2. Age: Below 40 years old as of April 1, 2006  
(Those who were born on/after 2<sup>nd</sup> of April 1966);
3. Academic background:  
Applicants should have bachelor's degree relevant to the target fields of study, except for Information and Communication Technology (ICT) field where bachelor's degree in ICT or equivalent is required;
4. Working experience (at the time of nomination):  
At least 2 years of working experience and presently employed;
5. English language proficiency level:  
IELTS 6.0 / TOEFL 550 (CBT 213) or above is required;
6. Military personnel are not eligible to apply;
7. Currently or in the past, have not been awarded foreign scholarship for Master's degree;
8. Physically and mentally fit to complete the course within its duration; and
9. Successful candidates shall attend a full-time preparatory Japanese language training in Manila for 2 months from April 2006.

The application form and checklist (see attachment) will be found in the JICE official website: <http://sv2.jice.org/jds/> **for further information about the project.**

The nominee must submit the following documents to the DENR Scholarship Committee through the Human Resource Development Service not later than **September 30, 2005**:

1. Nomination letter/Memorandum addressed to the Secretary by the Head of Office;
2. Service Record;
3. Certification of no pending administrative case;
4. Certification on the following which may all be stated in one certification:
  - a. salary payment while on training
  - b. nominee's attendance to the training will not affect the operation of the unit
  - c. performance rating (adjectival and numerical) for the last two rating periods
  - d. nominee has not gone abroad within the preceding 24 months or travel histories;
5. Certification of actual duties and responsibilities;
6. Certified photocopy of college transcript and diploma;
7. If married, written consent of spouse; and
8. Duly accomplished Personal Data Sheet.

The selected nominee of the DENR Scholarship Committee for each field of study will be required to fill-out and submit the ***JICE application documents*** for endorsement to JICE JDS Project Office in the Philippines and NEDA Special Committee on Scholarships (SCS) on or before ***October 21, 2005***, Friday, 4:30 p.m. Please be reminded that all nominations must be made by the Office of the Secretary.

For your information and appropriate action.

  
**ARMANDO A. DE CASTRO**

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