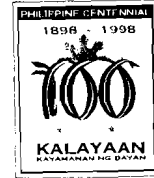




Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
Tel. Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43



MEMORANDUM FROM THE UNDERSECRETARY

TO : The Director
Environmental Management Bureau

The Regional Director
EMB Regions 1-12, CAR, CARAGA

SUBJECT : THE THAILAND INTERNATIONAL DEVELOPMENT
COOPERATION AGENCY TRAINING PROGRAM

DATE : SEP 13 2005

The Thailand International Development Cooperation Agency Training Program invites our participation in the above training course. In this regard, please nominate one candidate for the course below.

Course Title	Duration/Venue	Qualifications
Third Country Training Program on Emission Inventory and Modeling for Acid Deposition Assessment	Thailand, 15 January to 03 February 2006	Mid-level technical officials or researchers involved in EANET activities; with at least two (2) years; Between 50 years old and below. DEADLINE: 10 October 2005

The general criteria and requirements in the selection of your nominee are as follows:

1. Nomination letter/Memorandum addressed to the Secretary by the Head of Office;
2. At least 2 years in government service
3. Service Record;
4. Certification on the following which may all be stated in one certification;
 - a. no pending administrative case;
 - b. salary payment while on training;
 - c. nominee's attendance of the training will not affect the operation of the unit;
 - d. performance rating for the last two rating periods (July to December 2004 and January to June 2005); and
 - e. nominee has not gone abroad within the preceding 24 months or travel history.
5. Certification of actual duties and responsibilities and related experience;
6. Certified photocopy of college transcript and diploma;
7. If married, written consent of spouse;
8. Duly accomplished Personal Data Sheet; and
9. **Permanent employee only.**

Submit the name of nominee together with the required papers (through the HRDS Director) not later than the deadline specified above.

For your action.


ARMANDO A. DE CASTRO