



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

FOR : ALL REDs/ BUREAU DIRECTORS
DENR Regional Offices and Bureaus

FROM : THE DIRECTOR
Administrative Service

SUBJECT : **LIST OF EMPLOYEES WITH TEMPORARY
APPOINTMENT**

DATE : November 16, 2005

In order to support the Department's request for authority to renew temporary appointments within the period for the preparation of the DENR Rationalization Plan, you are requested to submit to the Personnel Division a list of all employees with temporary appointments for renewal from October 3, 2005 to February 6, 2006. You may fax the list to nos. 925-2340 or 928-7218. Please be guided by the format below:

NAME OF EMPLOYEE	POSITION TITLE	ITEM NO.	DATE OF RENEWAL

We will appreciate your immediate action.


RAMON M. EZPELETA, CESO IV

Temporary

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