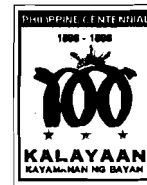




Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
Tel. Nos.: (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43



MEMORANDUM

FOR/TO : The Undersecretaries, Assistant Secretaries, Heads of Offices/units
Heads of Attached Agencies
The Regional Executive Directors/Regional Directors
DENR Regions 1-12, CAR, NCR and CARAGA
EMB and MGB Regions 1-12, CAR, NCR and CARAGA
All Bureau Directors

FROM : The Undersecretary
Management and Technical Services
and Chair, DENR Scholarship Committee

SUBJECT : **THE NETHERLANDS FELLOWSHIP PROGRAMME (NFP)
TRAINING COURSES**

DATE : **JAN 24 2005**

The Netherlands Fellowship Programme (NFP) invites our participation in the training courses scheduled in CY 2005-2006. In this regard, please nominate one candidate for each of the following courses:

Course Title	Duration/Venue	Qualifications
Leadership and Adaptive Management; Supporting Decentralized Forest and Nature Management for Rural Development	The Netherlands, for six (6) weeks starting 10 Oct. 2005	Bachelor's degree from a recognized university or similar institute; with three (3) years of relevant experience; 40 years old and below for male, 45 years old and below for female; Deadline: 30 January 2005
Decision-making in Natural Resources Management; Economics for the Environment	The Netherlands, for two (2) weeks starting 03 Oct. 2005	Bachelor's degree from a recognized university or similar institute; with three (3) years of relevant experience; 40 years old and below for male, 45 years old and below for female; Deadline: 30 January 2005
Principles of Spatial Data Handling; Databases, GIS and Remote Sensing	The Netherlands, for two (2) weeks starting 03 Oct. 2005	Bachelor's degree from a recognized university or similar institute; with three (3) years of relevant experience; 40 years old and below for male, 45 years old and below for female; Deadline: 30 January 2005
Principles and Application of Remote Sensing and Geographic Information Systems	The Netherlands, for nine (9) weeks starting 24 Oct. 2005	Bachelor's degree from a recognized university or similar institute; with three (3) years of relevant experience; 40 years old and below for male, 45 years old and below for female; Deadline: 30 January 2005

MEMO
31

Please submit the names of nominees together with the following documents (through the HRDS Director) not later than on the dates specified in the matrix.

1. Nomination letter/Memorandum addressed to the Secretary by the Head of Office;
2. Service Record;
3. Certification on the following which may all be stated in one certification:
 - a. no pending administrative case;
 - b. salary payment while on training;
 - c. nominee's attendance of the training will not affect the operation of the unit;
 - d. performance rating for the last two rating periods (January to June and July to December 2004); and
 - e. nominee has not gone abroad within the preceding 24 months or travel history.
4. Certification of actual duties and responsibilities and related experience;
5. Certified photocopy of college transcript and diploma;
6. If married, written consent of spouse;
7. Duly accomplished Personal Data Sheet;
8. Relevance of the course applied for to the present duties and responsibilities and functions of office

For your action.



ARMANDO A. DE CASTRO