



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

TO : All Regional Executive Directors
Bureau Directors
Heads of Attached Agencies and
Heads of Offices, DENR Central Office

FROM : The Undersecretary
Management and Technical Services

SUBJECT : **REDUCTION OF AT LEAST 10% IN THE COST OF
THE SERVICES OF CONTRACTUAL AND CASUAL
EMPLOYEES**

DATE : January 17, 2005

This has reference to the Secretary's Memorandum dated January 13, 2005 on the renewal of contracts/appointments of employees hired on contractual, casual or temporary basis.

In this regard, you are given the following options on item no. 3 of said memorandum, to wit:

- a. Reduce the number of contractual/casual employees in your respective offices; or
- b. Reduce the rate of each contractual/casual employee

As such, you are hereby instructed to submit a comparison of the previous and present number and/or rate and total cost of your contractual/casual employee. Submit the same to the Personnel Division for our record/monitoring purposes.

For your compliance.


ARMANDO A. DE CASTRO

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