

## **MEMORANDUM**

TO:

ALL CASUAL/CONTRACTUAL EMPLOYEES

All DENR Offices

FROM:

The Officer-In-Charge

Office of the Undersecretary

Management and Technical Services

SUBJECT:

NOTICE OF TERMINATION OF SERVICES

DATE:

29 December 2005

This is to inform you that DENR has requested the Department of Budget and Management (DBM) for the extension of your services after 31 December 2005, in view of the prohibition under E.O. 366. The DBM offers no assurance, however, of the approval of our request for extension.

Relative to this, you are hereby notified that your services shall terminate by the end of office hours on 31 December 2005.

For your information and guidance.

Meno 338