



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43

MEMORANDUM

FOR / TO : ALL OFFICIALS AND EMPLOYEES
DENR Central Office

FROM : THE DIRECTOR
Administrative Service

SUBJECT : **SUBMISSION OF STATEMENTS OF ASSETS AND
LIABILITIES (SAL)**

DATE : January 25, 2005

Republic Act No. 6713 or the "Code of Conduct and Ethical Standards for Public Officials and Employees" provides that :


"All public officials and employees, except those who serve in an honorary capacity, laborers and casual or temporary workers, shall file under oath the Statement of Assets, Liabilities and Net Worth and A Disclosure of Business Interests and Financial Connections and those of their spouses and unmarried children under 18 years of age living in their households."

Failure to file Sworn Statements of Assets, Liabilities and Net Worth, and Disclosure of Business Interest and Financial Connections including those of the spouse and unmarried children under 18 years of age living in their household carries the following penalties according to Rule IV, Section 52, B, No. 8 – Uniform Rules on Administrative Cases in the Civil Service:

- 1st Offense – Suspension for one month and one day to six months
- 2nd Offense - Dismissal

The deadline for the submission of your SAL made as of December 31, 2004 is April 20, 2005, per Section 1(B)2, Rule VII of the said Code. However, a March 15, 2005 submission is requested, for our office to submit them earlier to the Civil Service Commission, Office of the President and Ombudsman.

For compliance.


RAMON M. EZPELETA, CESO IV

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