



MEMORANDUM

TO/FOR : The Undersecretaries and Assistant Secretaries  
Heads of Offices/Attached Agencies  
Bureau Directors  
Regional Executive Directors/Regional Directors  
Regions 1-12, CAR, NCR, CARAGA

FROM : The Undersecretary for Management and Technical Services

SUBJECT : **JAPANESE GOVERNMENT (MONBUKAGAKUSHO) SCHOLARSHIP FOR  
ACADEMIC YEAR 2005-2006 IN JAPAN**

DATE : **FEB 16 2005**

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The Japan Information and Cultural Center (JICC) is inviting our participation in the following courses to be held in Japan under the Japanese Government (Monbukagakusho) Scholarships for the Academic Year 2005-2006:

- a) Humanities and Social Sciences: Law, Economics, Commerce, Psychology, Sociology
- b) Natural Sciences: Pure Science, Engineering

The Research Scholarship leading to Master's degree or a PhD is one of the six different scholarship categories available. This scholarship covers a one-and-a half to two-year period of study in Japan and the applicants must be under 35 years of age who wish to conduct research in fields related to those they previously studied within the scope of the social sciences, humanities and natural sciences.

For interested DENR personnel, the Scholarship information and application forms may be downloaded through the website [www.ph.emb-japan.go.jp](http://www.ph.emb-japan.go.jp), "Study in Japan" section. Free consultations are held at the library of Embassy of Japan every Wednesday at 10AM-12:30 PM and 2-5 PM. Deadline of submission of completed application to JICC is on **20 May 2005**.

You may nominate one candidate for each course. Interested parties must submit the following documents to the Human Resource Development Service **not later than 15 March 2005**:

1. Nomination letter/Memorandum addressed to the Secretary by the Head of Office;
2. Service Record (must be permanent employee);
3. Certification on the following (which may all be stated in one certification)
  - a. no pending administrative case;
  - b. salary payment while on training;
  - c. nominee's attendance to the training will not affect the operation of the unit;
  - d. performance rating for the last two rating periods (adjectival and numerical rating, January to June 2004 and July to December 2004);
  - e. nominee has not gone abroad within the preceding 24 months or travel histories;
  - f. no pending scholarship nomination to other program
4. Certification of actual duties and responsibilities and relevance of the training to the office and employee's present assignment;
5. Certified photocopy of college transcript of records and diploma;
6. Duly accomplished Personal Data Sheet.

It is emphasized that all application folders and nominations must be signed by the Chair, DENR Scholarship Committee.

For information and appropriate action.

  
**ARMANDO A. DE CASTRO**