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MEMORANDUM FROM THE SECRETARY

TO

All Undersecretaries, Assistant Secretaries : All Service Directors All Bureau Directors The Head Executive Assistant **EMS Working Group**

SUBJECT : MANAGEMENT REVIEW OF THE ENVIRONMENTAL MANAGEMENT SYSTEM IN THE DENR CENTRAL OFFICE

DATE MAR 0 4 2005

The Environmental Management System, which was launched in August 2004, is now ready for Management Review. The Management Review is conducted to discuss the following elements of the system:

- 1. Environmental Performance vis-à-vis Objectives, Targets, Programs
- 2. Internal Audit Report, Non-conformances
- 3. Environmental Policy
- 4. Continuing Suitability of EMS
- 5. Issues and Concerns arising from EMS implementation

Results of the Management Review will be used to ensure the continual improvement of the System. It also serves as a venue for the realignment of the System with the present priority programs of the Department.

With top management support being critical to the successful implementation of the EMS, you are enjoined to participate in the Management Review on 09 March 2005, 9:00 a.m. at the OSEC Conference Room. The Review will be facilitated by Usec Armando de Castro, DENR Central Office's Environmental Management Representative, and the EMS Working Group.

MICHAE

Let's Go Green