



Republic of the Philippines  
Department of Environment and Natural Resources  
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**MEMORANDUM**

**TO** : The Heads  
All Attached Agencies

**FROM** : The Undersecretary for Planning, Policy,  
Research and Legislative Affairs

**DATE** : 07 March 2005

**SUBJECT** : **Follow-up on the Submission of CY 2004 Accomplishment  
Report**

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This is a follow-up to our Memorandum to your office dated 23 November 2004 requesting the submission of the Year-end Report for 2004 on or before 06 January 2005. To date, we have not received your report; hence, you are hereby enjoined to submit it on or before 15 March 2005.

For strict compliance. *Pls. you.*

  
**DEMETRIO L. IGNACIO, JR.**  
Undersecretary

*memo  
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