



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

FOR/TO : **All Service Directors**
All Staff Bureau Directors

FROM : **The OIC Director**
Policy and Planning Service

SUBJECT : **UPDATING OF FY 2021 STRATEGIC PERFORMANCE**
MANAGEMENT SYSTEM (SPMS) INDICATORS

DATE : **10 SEP 2020**

Respectfully referred for your comment/update the attached SPMS indicators used for FY 2020.

Please be informed that we are now in the process of updating the SPMS indicators to guide the Offices in the preparation of FY 2021 Office Performance Commitment and Review (OPCR).

In this regard, please update the SPMS indicators especially the targets and timelines concerning your office. Submit your updated SPMS indicators to the Planning and Programming Division or email at ppdppo@yahoo.com on or before September 30, 2020.

FOR CONSIDERATION.


MELINDA C. CAPISTRANO

MEMO NO. 2020-428

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Program/Project/ Activity (PI/AP)	Performance Measures	Performance Targets	Success Indicators	Organization Accountable	MOVs	Scope of Coverage	Remarks
GENERAL ADMINISTRATION AND SUPPORT							
Budget Utilization Rate	Percentage of budget utilization rate with SPMR reports submitted every 5th of the following month	100%	100% budget utilization rate with SPMR reports submitted every 5th of the following month	DENR-Regional Offices, Staff Bureaus	BFAR	DBM Memorandum Circular 2019-1, Annual BUR all funds (Obligations Bur, Disbursement BUR)	Regional Office and Staff Bureaus to Central Office-every 5th day of the following month
	Percentage of budget utilization rate with SPMR reports submitted every 10th of the following month	100%	100% budget utilization rate with SPMR reports submitted every 10th of the following month	DENR-Central Office (FMS)		DBM Memorandum Circular 2019-1, Annual BUR all funds (Obligations Bur, Disbursement BUR)	Central Office to DBM-every 10th day of the following month
Submission of Budget and Financial Accountability Reports(BFARs)	Number of Required financial statements per Section 41 of PD No. 1445 submitted to COA on April 30, 2020	1 Consolidated financial statement	1 Consolidated financial statement per Section 41 of PD No. 1445 submitted to IATF (Interagency Task Force on PBB) on April 30, 2020	DENR-Central Office (FMS-Accounting Division)	Transmittal to COA with COA stamp	February 1 to April 30, 2020	Includes Statement of Financial Performance, Statement of Financial Operations, Statement of Cash Flows, Statement of Changes of Net Assets and Equity, and Trial Balance.
	Number of Consolidated financial statement per Section 41 of PD No. 1445 submitted to COA on February 14, 2020	1	1 Consolidated financial statement per Section 41 of PD No. 1445 submitted to COA on February 14, 2020			January 1 to February 14, 2020	
	Percentage of financial statements per Section 41 of PD No. 1445 submitted to COA on January 31, 2020	100%	100% of financial statements per Section 41 of PD No. 1445 submitted to COA on January 31, 2020	Staff Bureaus and DENR-Regional Offices		January 1 to January 31, 2020	
	Number of Budget and Financial Accountability Reports (BFARs) based on DBM-COA Joint Circular No. 2019-01 Updated Guidelines Prescribing the Use of Modified Formats of the Budget and Financial Accountability Reports (BFARs)" submitted.	9	9 Budget and Financial Accountability Reports (BFARs) based on DBM-COA Joint Circular No. 2019-01 Updated Guidelines Prescribing the Use of Modified Formats of the Budget and Financial Accountability Reports (BFARs)" submitted.	Central Office, Staff Bureaus and DENR-Regional Offices		For Central Office - Submit to COA, DBM, and BTr . For Bureaus and Regional Offices - submit to Central Office Based on the Memo of USEC Adobo dated 20 March 2020	MOOE and Capital Outlay
			•BAR No. 1 (QPRO) •FAR No. 1 (SAAODB) •FAR No. 1-A (SAAODBOE) •FAR No. 1-B (LASA) •FAR No. 2 (SABUDB) •FAR No. 2-A (SABUDBOE) •FAR No. 5 (QRROR)	BAR No. 1 - PMED Central Office to submit to COA, DBM and BTr on or before 30th day following the end of each quarter.			MOOE and Capital Outlay

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			<ul style="list-style-type: none"> •FAR No. 1-C •FAR No. 6 	Central Office to submit to COA and DBM within 30 days after the end of the quarter. Staff Bureaus and Regional Offices to submit to Central Office on or before 15 days following the end of each quarter			
			FAR No. 3 Aging and Due and Demandable Obligations (ADDO)	<p>Central Office to submit to COA, DBM and BTr on or before 30th day of the following end of the year.</p> <p>Staff Bureaus and Regional Offices to submit to CO on or before 15 days following the end of each quarter</p>			
			FAR No. 4 Monthly Report of Disbursement	<p>Central Office to submit to COA, DBM and BTr on or before the 10th day of the following end of the year.</p> <p>Staff Bureaus and Regional Offices to submit to CO on or before 5 days following the end of the month</p>			
Sustained compliance with COA Audit Findings	Prior year's audit recommendations fully implemented as shown in COA CAAR Status of Implementation of Prior Years' Recommendations (Part III)	30%	'30% of prior year's audit recommendations fully implemented by end of December 2020 with report submitted on the prescribed timeline	Central Office, Staff Bureaus, Regional Offices	Monitoring Report	Issuance of CAAR to December 30, 2020	For Central Office - audit findings will be provided by the Accounting Division to all Offices

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	'Current year's audit observations and recommendations fully implemented as shown in CAAR Observations and Recommendations (Part II)	50%	'50% of current year's observations and recommendations fully implemented by end of December 2020 with report submitted on the prescribed timeline	Central Office, Staff Bureaus, Regional Offices		Issuance of CAAR	
	Implementation of 30% prior years' audit recommendations monitored	1	1 consolidated report prior year's audit recommendation submitted to Director 15 days after the Regional deadline	Central Office (FMS-Management Division)			Monitoring and submission of compliance is scheduled every end of 3rd quarter and 1st week of December
	'Implementation of 50% of current year's audit observations and recommendations monitored	1	1 consolidated report current year's audit recommendation submitted to Director 15 days after the Regional deadline	Central Office (FMS-Management Division)			
Implementation of Good Governance Conditions	Percent compliance to PHILGEPS conditions	100%	100% PHILGEPS conditions complied by December 31, 2020	DENR-Central Office (PSMD-BAC), Staff Bureaus and DENR-Regional Offices			
	Percentage submission of SALN SALN to DENR Personnel Division based on Section 8 of RA 6713 on Feb 28, 2020.	100%	100% Percentage submission of SALN SALN to DENR Personnel Division based on Section 8 of RA 6713 on Feb 28, 2020.	DENR Central Office (All Offices)			
	Percentage submission of SALN SALN of DENR employees based on Section 8 of RA 6713 to concerned oversight agency on April 30, 2020	100%	100% submission of SALN of DENR employees based on Section 8 of RA 6713 to concerned oversight agency on April 30, 2020	DENR-Central Office (Personnel Division), Staff Bureaus, DENR-Regional Offices	Matrix and transmittal to oversight agency (CSC and OP)	From March 1- April 30 2020	
	Percentage of review of SALN of DENR employees 7 days after review with minutes submitted to Chairman of SALN review committee	100%	100% review of SALN of DENR employees 7 days after review with minutes submitted to Chairman of SALN review committee	DENR-Central Office (Personnel Division)	Notice and minutes of meeting		
	Percentage of Notice of Salary Adjustment (NOSA) received by employee by 31 March 2020	100%	100% Notice of Salary Adjustment (NOSA) received by employee by 31 March 2020	DENR-Central Office (Personnel Division)	received copy and summary	From the issuance of NBC	

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Program/Project/ Activity (PIA/P)	Performance Measures	Performance Targets	Success Indicators	Organization Accountable	MOVs	Scope of Coverage	Remarks
	Percentage of 203 vacant positions as of 31 December 2019 in the second level filled by 31 December 2020	75%	75% of 203 vacant positions as of 31 December 2019 in the second level filled by 31 December 2020	DENR-Central Office (HRDS-Personnel Division)	Report Appointment Issued (RAI)		
	Percentage of Certification of Leave Credits as of 30 June 2020 issued by 31 August 2020	100%	100% certification of Leave Credits as of 30 June 2020 issued by 31 August 2020	DENR-Central Office (HRDS-Personnel Division)	Leave credits Issued		
	Percentage submission of 2021 Annual Procurement Plan-Common use supplies and equipment to DBM-PS	100%	100% submission of Annual Procurement Plan-Common use supplies and equipment (APP-CSE) on the prescribed format to DBM-Procurement Service (DBM-PS) based on DBM Circular Letter 2013-14 dated November 29, 2013 on the prescribed period set by DBM-PS	DENR-Central Office (PSMD-BAC), Staff Bureaus and DENR Regional Offices			For Regional Offices and Bureaus - November 15, 2019 submission to C.O. copy furnish the DENR-PSMD thru BAC Secretariat (Procurement Management Section)
	Percentage of Citizen's Charter processes updated by end of March 2020 100% Citizen's Charter processes flows crafted and submitted to ARTA by March 31, 2020	100%	100% Citizen's Charter processes flows crafted and submitted to DENR-CC Team by March 31, 2020 100% Citizen's Charter processes flows crafted and submitted to ARTA by March 31, 2020	DENR-Central Office (Concerned Divisions) DENR-Central Office (Internal Affairs Division - Legal) DENR Regional Offices	No. of Citizen Charter process flows crafted	100% based on target September 29, 2019 to March 31, 2020	*Copy furnished and CC Team
	Percentage of offices with complete Updated Citizen's Charter processes posted 15 working days upon receipt	100%	100% of offices with complete Updated Citizen's Charter processes posted 15 working days upon receipt	Staff Bureaus and DENR Regional Offices	**Memo instructions by IAD-Legal		
	Number of Transparency Seal requirements updated and posted three (3) days upon receipt	30	30 Transparency Seal requirements updated and posted three (3) days upon receipt	DENR-Central Office (SCIS), Staff Bureaus and DENR-Regional Offices	Monthly report		

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Program/Project/ Activity (PIA/P)	Performance Measures	Performance Targets	Success Indicators	Organization Accountable	MOVs	Scope of Coverage	Remarks
	Percentage of Annual Procurement Plan (APP) based on the approved budget in the GAA to GPBB-TSO submitted on January 31, 2020 per AO 46 Series of 2015	100%	100% Annual Procurement Plan (APP) based on the approved budget in the GAA to GPBB-TSO submitted on January 31, 2020 per AO 46 Series of 2015	Central Office (PSMD) Staff Bureaus and DENR Regional Offices			Copy furnish the DENR-PSMD thru BAC Secretariat (Procurement Management Section)
	Number of report on Physical Count of property, plan and equipment (RPCPPE) submitted by the end of January 2020 to Commission on Audit (COA) based on Govt accounting Manual. From R.O. - copy furnished Central Office	1	1 Report on Physical Count of property, plan and equipment (RPCPPE) submitted by the end of January 2020 to Commission on Audit (COA) based on Govt accounting Manual. From R.O. - copy furnished Central Office	Central Office (PSMD) Staff Bureaus and DENR Regional Offices	Inventory of submitted report	January 1, 2020 to January 30, 2020	
	Number of Project Procurement Management Plan based on Revised Implementing Rules and Regulations of RA 9184 (Government Procurement Reform Act) submitted on the prescribed date.	1	2021 Project Procurement Management Plan based on Revised Implementing Rules and Regulations of RA 9184 (Government Procurement Reform Act) submitted on the prescribed date.	Central Office (All Offices)	Memo issued		
	Number of FY 2020 OPCR commitment based on approved SPMS guidelines submitted to Director for Policy and Planning Service by end of March 2020	1	FY 2020 OPCR commitment based on approved SPMS guidelines submitted to Director for Policy and Planning Service on 31 March 2020	DENR-Central Office (All Offices), Staff Bureaus and DENR-Regional Offices			
	Percentage of DPCRs commitment based on the approved OPCR submitted to Director concerned on April 15, 2020	100%	100% of DPCRs commitment based on the approved OPCR submitted to Director concerned by April 15, 2020	DENR-Central Office (All Offices), Staff Bureaus and DENR-Regional Offices			
	Percentage of IPCRs commitment based on the approved DPCR submitted to the Personnel Division/Unit by end of April 2020	100%	100% of IPCRs commitment based on the approved DPCR submitted to Personnel Division/Unit by 30 April 2020	DENR-Central Office (All Offices), Staff Bureaus and DENR-Regional Offices			

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Program/Project/ Activity (P/A/P)	Performance Measures	Performance Targets	Success Indicators	Organization Accountable	MOVs	Scope of Coverage	Remarks
	Percentage of 2020-2022 L&D Plan based Learning Needs Assessment (LNA) submitted to Asec for HRD by 31 March 2020 (1st Quarter)	100%	100% of 2020-2022 L&D Plan based Learning Needs Assessment (LNA) submitted to Asec for HRD by 31 March 2020 (1st Quarter)	DENR-Central Office (HRD)	L&D Plan, Training Manual		
	Percentage of 2020-2024 DENR HR Plan submitted to Secretary by the end of June 30, 2020	100%	100% of 2020-2024 DENR HR Plan submitted to Secretary by the end of June 30, 2020	DENR-Central Office (HRD-CDD)	S.O. of the training and Okab received by OSEC		After the Career Development Succession Training Workshop 2nd Quarter
	Number of training programs conducted based on L & D Plan by the end of December 2020	25	25 training programs conducted based on L&D Plan with training reports submitted within 15 days upon the completion of the training program	DENR Central Office (HRDS-TDD)	Matrix and training report		
	Number of HR policies formulated by the end of December 2020	3	3 HR policies formulated by the end of December 2020	DENR Central Office (HRDS)		Memorandum signed by Usec HR	
	Number of Career Development Plans formulated by the end of December 2020	5	5 FY 2020 Career Development Plans formulated by the end of December 2020	DENR Central Office (HRD-CDD)		After the Career Development Succession Training Workshop 2nd Quarter	Identify the 5 offices
	Number of Learning and Development intervention per employee by end of end of December 2020	1	1 Learning and Development intervention per employee by end of end of December 2020	DENR Central Office (All Offices), Staff Bureaus and DENR Regional Offices			for discussion with PMED
	Number of Offices covered in audit scoping per Audit Plan at the end of 4th Quarter (OAD)	16	Audit scoping conducted to 16 Regional Offices with data consolidated in Audit Plan by end of 4th Quarter	DENR Central Office (IAS-OAD)	Audit Plan as targetted on WFP	Audit Planning 16 Regional Offices	
	Number of audit conducted with reports 6 months after audit execution (MAD)	2	2 consolidated reports 6 months after each audit in accordance with the Philippine Government internal audit Manual (PGIAM)	DENR Central Office (IAS-MAD)	Audit Report/ document per audit engagement based on WFP. Minutes of meeting	Audit execution	

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Program/Project/ Activity (PIA/P)	Performance Measures	Performance Targets	Success Indicators	Organization Accountable	MOVs	Scope of Coverage	Remarks
	Number of meetings per quarter conducted with the member agencies of the CCAM-DRR Cabinet Cluster with report submitted to the Usec CS within 7 working days after every meeting	2	2 meetings per quarter conducted with the member agencies of the CCAM-DRR Cabinet Cluster with report submitted to the Usec CS within 7 working days after every meeting	DENR Central Office (Climate Change Service)	NOM, Minutes of Meeting	2 meetings hosted 6 regular meetings	
EMS Implementation	Percentage of EMS implemented	100%	100% of EMS implemented	DENR Central Office(All Offices)	Certification, Audit Summary Report	Environmental Aspects	Continued Certification as all Corrective Action Requests (CARs) issued by SGS Philippines, Inc. has been addressed
Quality Management System (QMS) Implementation	No Corrective Action Request (CAR) issued by the Internal Quality Auditors OR Corrective actions accepted by Internal Quality Auditors	100% (for those with issued CARs)	100% no Corrective Action Request (CAR) issued by the Internal Quality Auditors	DENR Central Office(All Offices), Staff Bureaus and pilot DENR Regions/ PENROs/ CENROs	Copy of corrective action accepted by Internal Quality Auditor	DENR Central Office(All Offices), Staff Bureaus and pilot DENR Regions/ PENROs/ CENROs	For 2020, Internal Quality Audit will be conducted twice (June and December) Pilot areas for QMS implementation are the following: 1.DENR-RO 2 2.PENRO Isabela 3.CENRO San Isidro 4.DENR-Region 7 5.PENRO Negros Oriental 6.CENRO Ayungon 7.DENR-Region 11 8.PENRO Tagum 9.CENRO Panabo
Actions on Documents/ Requests	Percentage of documents acted upon: simple documents - 7 working days upon receipt of office complex documents - 15 working days upon receipt	100%	100% of documents acted upon 7 working days for simple documents and 15 working days for complex documents upon receipt	DENR Central Office(All Offices), Staff Bureaus and DENR Regional Offices	Based on Document Tracking System, Logbook Based on WFP as simple or complex documents	100% of the received documents Define the simple and complex documents	
	Number of documents received and released within 24 hours	20,000	20,000 documents received and released within 24 hours	DENR Central Office(Records)	DATs transmittal report	20,000 documents received based on target (10am and 3pm cut-off)	
	Percentage of job order/incident report acted upon within the day	100%	100% job order/incident report acted upon within the day	DENR Central Office (GSD)	Job orders, incident report	Based on the request	
	Percentage of trip tickets released based on request within the hour	100%	75% trip tickets released based on request within the hour	DENR Central Office (GSD-Motorpool)	Dispatcher's Logbook, Vehicle request form	Based on the request	

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	Percentage of Disbursement Voucher prepared for billing 3 days upon receipt	100%	100% Disbursement Voucher prepared for billing 3 days upon receipt	DENR Central Office (GSD-Telecom)	Disbursement Voucher	Monthly utility bills	
Attendance to Meetings/ Workshops/ Conferences	Percentage of meetings/ workshops/ conferences with reports submitted 7 days after attendance in local (inter-agency) and 30 days in foreign meetings/ workshops/ conferences	100%	100% of meetings/ workshops/ conferences with reports submitted 7 working days after attendance in local (inter-agency) and 30 working days in foreign meetings/ workshops/ conferences	DENR Central Office(All Offices), Staff Bureaus and DENR Regional Offices	Matrix of Workshop and Conference S.O. to be taken care of TDD		
2. SUPPORT TO OPERATIONS							
Data Management including Information Systems Development and Maintenance	Maintenance of Information Systems/database	100%	100% Information Systems/ Databases maintained, updated and functional	DENR Central Office (KISS), Staff Bureaus and DENR Regional Offices			
	Network infrastructure maintained with 85% uptime	1 network infrastructure	Network infrastructure maintained with 85% uptime with report submitted every 5th day of the following month	DENR-Central Office (KISS-NIMD); Staff Bureaus and DENR Regional Offices, PENROs	Region & KISS: Report	Regional Offices to PENRO	
	Number of website modules/content updated within 2 days upon approval	5	5 website modules/content updated within 2 days upon approval	DENR Central Office (SCIS)	monthly report	SCIS -banner/ announcement, news, photos, regional news, news clippings	
			100% of ___of Website content updated within 1 hours upon release of approved web materials (HRDS)	DENR Central Office (HRDS)		CDD - list of scholarships (local and foreign) TDD - list of trainings conducted and graduates	
			100% of ___of Website content updated within 8 hours upon release of approved web materials (Admin)	DENR Central Office (Admin)		BAC - Notice of Invitation, Notice of Award, Notice of Accreditation RMD - Laws and Policies	

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	Percentage of all existing tenures instrument encoded in FIS within prescribed period by FMB	100%	100% of all existing tenured instrument encoded in FIS within prescribed period by FMB	DENR Regional Office			
	Percentage of newly approved tenured instrument encoded in FIS within the prescribed period by FMB	100%	100% newly approved tenured instrument encoded in FIS within the prescribed period by FMB				
	Percentage of Technical Assistance acted upon with 80% satisfactory ratings within 3 days	100%	100% Technical Assistance acted upon with 80% satisfactory ratings within 3 days	DENR-Central Office (KISS-NIMD)	Consolidated report	Pull-out not included	
	Number of Reports on development, roll-out, deployment, maintenance and monitoring of IS validated, reviewed and submitted to USEC concerned five (5) days upon receipt	4	4 reports on development, roll-out, deployment, maintenance and monitoring of IS validated, reviewed and submitted to USEC concerned five (5) days upon receipt. 100% of IS developed ___ days upon receipt of request with final sign-off. In house: Simple - 6 months Complex - 2 to 3 years	DENR Central Office (KISS-ISD)	Request letter. Sign Off Sheet with User's Manual Outsource = contract, request letter	Based on initial scoping Outsource = contract	
			No. of developed IS implemented with user acceptance with report submitted to Asec IS within 5 days upon acceptance	DENR Central Office (KISS-ISD)	Sign Off Sheet	Deployment and roll-out with actual usage	IS = EDATs, TEDRIS, LMIS (up to Region), BPIS (up to Region), Library System, PARs (up to Region), ADR (up to the Region) , RMIS
			100% of developed IS maintained and monitored with report submitted to Asec IS quarterly (15th day of the preceeding month)	DENR Central Office (KISS-ISD)	Quarterly report	IS = EDATs, TEDRIS, LMIS (up to Region), BPIS (up to Region), Library System, PARs (up to Region), ADR (up to the Region) , RMIS	
	No. of knowledge products endorsed to USEC concerned by end of December 2019	2 Knowledge products	Two (2) knowledge products endorsed to USEC concerned by end of 30 November 2020	DENR Central Office (KISS-ISD)	Compendium Memo - June to July Deadline - Spetember		

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	Percentage of submission of Compendium ENR data to SDRMD by 31 September 2020	100%	Submission of Compendium ENR data to SDRMD by 31 September 2020	Staff Bureaus			
Legal Services Including Operations against Unlawful titling of Public Land	Percentage of pleadings reviewed and submitted for filing within period as ordered by the courts, other tribunals and/or OSG	90%	90% of pleadings reviewed and submitted for filing within period as ordered by the courts, other tribunals and/or OSG	DENR Central Office (Legal Service), DENR Regional Offices	Order of Court received Pleadings	90% of targets indicated in the WFP	
	Number of ENR Cases resolved by 31 December 2020	120	120 ENR cases resolved (50 per Quarter) by the end of December 2020	DENR CO (Legal Service)			
	Percentage of Inventory of Ageing cases by 31 December 2020	100%	100% inventory of ageing cases by end of December 2020	DENR Central Office	inventory and classification		
Production and Dissemination of Technical and Popular Materials in the Conservation of Natural resources and Environmental Education includin an Encycopedia on Biodiversity	Number of media materials developed and approved for release within the prescribed period	360	360 media materials developed and approved for release within the prescribed period	DENR CO (SCIS-PID)	monthly report, logbook	simple - within 3 working days (i.e., press releases, photo releases complex - within 7 working days(i.e., feature stories	upon receipt of instruction
	Number of approved media materials uploaded one day upon relese to media	300	300 of approved media materials uploaded one day upon relese to media	DENR CO (SCIS-PID)	monthly report, Screenshot of e-mail, logbook	approved from 360 media materials developed	
	Number of printed IEC materials produced and disseminated a month after full delivery	8	8 number of printed IEC materials produced, printed and disseminated a month after full delivery	DENR CO (SCIS-PID)			
	Number of DENR-Regional Integrated IEC Action Plan submitted by end of February 2020 based on the approved CY2016-2020 DENR Strategic Communication Roadmap	16	16 DENR-Regional Integrated IEC Action Plan submitted by end of February 2020 based/aligned on the approved CY 2016-2020 DENR Strategic Communication Roadmap	DENR Central Office (SCIS-DCD), Regional Offices			Regional Integrated IEC Action Plan submitted by end of February 2020

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	Number of projects/activities conducted based on CY 2020 WFP by the end of each quarter (Youth, PWD, Senior Citizen)	15	15 projects/activities conducted based on CY 2020 by the end of each quarter 100 (no) Youth 100 (no) PWD 50 (no) Senior Citizen	DENR Central Office - SCIS - SMCRD			
	Number of Environmental events/engagements organized based on FY 2020 WFP by the end of December 2020	15	15 Environmental events/ 35 activities based on FY 2020 WFP by the end of December 2020	DENR Central Office - SCIS - SAEPD, DENR Regional Offices	SCIS - SAEPD to provide the list of events MOV - MOA/MOU		
Conduct of Studies, Design and Development in Support of Forestry, Mining and Environmental Management Operations, Including Climate Change Resilience	Number of Foreign Assisted Project proposals submitted to ASEC/USEC concerned by end of December 2020	3	Three (3) Foreign Assisted Project proposals for multi-lateral and bilateral funding endorsed within 20 working days upon receipt of complete documents to ASEC/USEC concerned	DENR Central Office - PPD - FASPS	Minutes of the meeting with the TWG/inter Bureau meeting	Final project document (implementation arrangement with donor agency, endorsement by NEDA) Special Presidential Authority (SPA) issuance	Initial: > Concept paper: 6-8 months > Initial approval/ Review > Initial approval of the donor > TA Missions > Development of document (including FASPs) > Endorsed to NEDA - 2 years
	Number of Special Project Proposals endorsed for approval within 15 working days to SEC/USEC concerned	5	5 Special Project proposals endorsed for approval within 15 working days to ASEC/USEC concerned	DENR Central Office - PPD - FASPS	Minutes of Project Screening Group meeting/inter-bureau		
	Percentage performance monitoring reports submitted to the ASEC for FASP within 15th day of each succeeding month of every quarter	100%	100% performance monitoring reports submitted to the ASEC for FASP within 15th day of each succeeding month of every quarter	DENR Central Office - FASPS (PMD & PAMD)	FASPs to provide no. of reports list		
			4 Quarterly reports (January, April, July, October)		Project Status Report		
	Percentage of Project Completion of Report (PCR) for every completed project submitted to ASEC for FASPs	100%	100% Project Completion of Report (PCR) for every completed project submitted to ASEC for FASPs concerned 6 months after the official closure	DENR Central Office - FASPS (PMD & PAMD)	Financing Agreement, PCR	FASPs to provide no. of completed project/plan	

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	Number of Policy crafted and endorsed to Director PPS 60 working days based on management instruction	1	1 crafted policy endorsed to Dir PPS 60 working days based on maangement instruction	RBCO	draft policy, transmittal report	2 months from assessment	
	Number of Policy endorsed to USEC OUPPIA 7 working days after final PTWG review	1	1 policy endorsed to Usec PPIA 7 working days after final PTWG review	RBCO	endorsement, memo		
	Percentage of River Basin Master Plans implementation monitored and report submitted to the USEC/ASEC concerned by end of December 2020	100%	12 of River Basin Master Plans implementation monitored and report submitted to the USEC/ASEC concerned by end of December 202	RBCO	MOV: Monitoring Report	RB masterplans implemented on the proceeding year of the current year; 21 working days per master plan	
Dissemination and Adoption of Technologies	Number of ENR technologies information, product, process and service) disseminated/ adopted by December 2020	9 ENR technologies	9 ENR technologies (information, product, process and service) disseminated with documentation report copy provided to PPS 15 working days after each semester	ERDB and 6 Research Centers			With accomplishment report
	Number of completed studies with terminal report within 3 months after project completion	5	5 Research studies completed with terminal report copy provided to PPS within 3 months after project completion	ERDB and Research Centers		Based on the approved completed reasearch duration	Based on WFP/ Priority Research Needs List of ongoing, completed, pipeline
Formulation and Monitoring of ENR Sector Policies, Plans, Programs and Projects	Percentage submission of accomplishment reports based on targets compliant to prescribed format submitted to Usec for PPIA	100%	100% monthly accomplishment reports based on targets compliant to prescribed format submitted to the Usec for PPIA every 5th day of the following month	Central Office (All Offices), Staff Bureaus and DENR-Regional Offices			
	Number of consolidated monthly accomplishment reports based on targets compliant to prescribed format submitted to the Usec for PPIA every 15th day of the following month	1	1 consolidated monthly accomplishment reports based on targets compliant to prescribed format submitted to the Usec for PPIA every 15th day of the following month	DENR Central Office (PPS-PMED)			

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Program/Project/ Activity (PIA/P)	Performance Measures	Performance Targets	Success Indicators	Organization Accountable	MOVs	Scope of Coverage	Remarks
	Percentage of Quarterly Performance Assessment Rating (PAR) results submitted to the Usec for PPIA by the end of the succeeding month of the quarter	100%	100% of FY 2020 Quarterly Performance Assessment Rating (PAR) results submitted to the Usec for PPIA by the end of the succeeding month of the quarter	DENR Central Office (PPS - PMED)		Every 15th day of the following month	
	Number of forest land use plans (FLUP) approved based on FMB Technical Bulletin No. 2	'89 Forest Land Use Plans	'89 forest land use plans approved based on FMB Technical Bulletin No. 2	DENR Regional Offices	Letter of Intent (LOI), MOA		
	Number of forest land use plans (FLUP) adopted by LGUs based on FMB Technical Bulletin No. 2	122 adopted by LGUs	'122 forest land use plans adopted by LGUs based on FMB Technical Bulletin No. 2	DENR Regional Offices	MOA and SB Resolution		
	Annual Work and Financial Plan based on 2021 Planning Guidelines submitted to the Office of the USEC for Policy and Planning on the prescribed period	FY 2021	FY 2021 Work and Financial Plan based on 2021 Planning Guidelines submitted to the Office of the USEC for Policy and Planning on the prescribed period	Central Office (All Offices), Staff Bureaus and DENR-Regional Offices		Bureaus/CO: Nov 30, 2019 Based on PG submission Regions: Nov 8, 2019 Based on PG submission	Submission of WFP of Regional Offices, Staff Bureaus, and Central Office
	Percentage of FY 2021 Work and Financial Plans based on 2021 Planning Guidelines reviewed and endorsed to the Office of the USEC for Policy, Planning on the prescribed period	100% of 82 WFPs	100% of 82 FY 2020 Work and Financial Plans based on 2021 Planning Guidelines reviewed and endorsed to the Office of the USEC Usec for PPIA on the prescribed period Regional WFP endorsed to Usec Jan 15, 2020 Staff Bureaus/AA/CO endorse to USEC	Central Office (PPD - PPS)		Regional - from November 8, 2019 to January 15, 2020 Staff bureaus/CO - from Nov 30 to Jan 15, 2020	Endorsement of WFP of Staff Bureaus, Regional Offices and Central Office to USEC PPIA for approval Central Office - 62 Bureaus - 4 Regions 16
	Number of policies endorsed to the Director for Policy and Planning by end of December 2020	14 Policies developed	14 policies developed and endorsed to the Director for Policy and Planning by the end of December 2020 LMB - 8; 15 calendar days after PRC FMB - 4; 15 calendar days after final Policy Review Committee (PRC) BMB - 2; 15 calendar days after TRC	Staff Bureaus (FMB, BMB, LMB)	Endorsement and Minutes of the meeting of PRC	FMB = DAO and amendment of DAO BMB = DAO and DMC	Policies include Technical Bulletins & Memo Circular. Technical Bulletins should be endorsed to PTWVG

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Program/Project/ Activity (PIA/P)	Performance Measures	Performance Targets	Success Indicators	Organization Accountable	MOVs	Scope of Coverage	Remarks
	Number of policies recommended for Forestry, Biodiversity and Lands Sector based on research study by the end of December 2020	1	1 policy recommended based on research study to the Director - PPS 15 working days after the final endorsement of Clearing House	ERDB	Policy recommendation and Memo endorsement	Released of clearing house memo for policy recommendation	
	Number of policies recommended based on management instructions to the Director ___working days (internal)	3	3 policy recommended based on management instruction to the Director PPS working days (internal) Simple - 7 working days after instruction Complex - 15 working days after the final endorsement of the clearing house	ERDB	Policy recommendation and Memo endorsement	Based on target indicated in the WFP	
	Number of policy proposals revised based on PTWG comments and endorsed to OUPPIA by end of December 2020	12	12 policy proposals based on PTWG comments endorsed to OUPPIA within 15 working days	Central Office (PSD-PPS)	Memo issued by PSD	15 working days per policy	issuance of memo for vetting from Bureau Director within 15days before endorsing
NATURAL RESOURCES ENFORCEMENT AND REGULATORY PROGRAM							
Issuance of Wildlife Permits, Clearances and Certifications	Percentage of wildlife permit, certifications and/or clearance applications acted upon within the prescribed period	100%	3,300 wildlife permit and/or clearance applications acted upon within the prescribed period	BMB, DENR-Regional Offices	Supporting documents stated RA 9147 (DAO 2004-55, 2004-60)	Breakdown of permit clearance timeline per UWM	Refers to all applications for permits, clearances and certifications received by the concerned DENR Offices and acted upon whether approved or disapproved within 7 days from date of receipt provided all requirements are complied with. (Certificate of wildlife registration, wildlife farm permits, export/import permits/certifications, clearance to operate zoological park/botanical garden and research permits).

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Program/Project/ Activity (PIA/P)	Performance Measures	Performance Targets	Success Indicators	Organization Accountable	MOVs	Scope of Coverage	Remarks
Delineation of Production and Protection Forest	Boundary of protection forest delineated through map overlay analysis and production forests for potential investment purposes delineated clearly defined/demarcated on the ground by end of December 2020	6,125 km.	6,125 km boundary of protection forest delineated through map overlay analysis and production forests for potential investment purposes delineated clearly defined/demarcated on the ground within the prescribed period by FMB based on technical bulletin 5-A	DENR Regional Offices			
	No of land disputes/cases resolved by end of December 2020	569	569 land disputes/cases resolved within one year from the filing thereof	DENR - Regional Offices	Investigation Report, Order of investigation, Resolution order		
Collection of Revenues	Revenues collected	(PhP'000)	(PhP'000) Revenues collected and deposited to BTr with monthly report of collection every 5th day of the following month	DENR Regional Offices	Monthly report of collection, Deposit slip	LMB: Regular titling,	All revenue generation disaggregated from Foreshore, Patrimonial and Gov't properties, forestry, and wildlife)
Appraisal of Foreshore Leases	Number of appraisal of foreshore lease with appraisal report submitted to LMB by end of December 2020	358	358 Appraisal of foreshore lease with appraisal report submitted to LMB by the end of December 2020	DENR Regional Offices			based on applications filed
Re-appraisal of Foreshore Leases	Number of Re-appraisal of foreshore lease with re-appraisal report submitted to LMB by end of December 2020	123	123 Re-appraisal of foreshore lease with re-appraisal report submitted to LMB by the end of December 2020	DENR Regional Offices			
Monitoring and Validation of 2019 key programs	Number of 2019 key programs monitored and/or inspected with report submitted to the Asec/Usec of PPIA	30 random sites	30 random sites of 2019 key programs monitored and/or inspected with report submitted to the Usec of PPIA 15 days after field validation	DENR-Central Office (PMED-PPS)	report	2019 sites January to October 2020 Including endorsement to Usec PPIA	The target refers to focused sites being monitored and validated by DENR-Central Office.
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM							
Forest Development, Rehabilitation and Protection	No. of hectares planted by end of December 2020 (open and denuded forestland rehabilitated)	50,000 hectares	50,000 hectares planted with 85% survival inspected within 30 calendar days after request for inspection	DENR-Regional Offices	Letter request for inspection and inspection report List/matrix NGP planted area with inspection report	Regular only (not CO-based and continuing)	Memo instructions for 1. format of inspection report; and 2. conduct of inspection

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Program/Project/ Activity (P/A/P)	Performance Measures	Performance Targets	Success Indicators	Organization Accountable	MOVs	Scope of Coverage	Remarks
	Number of hectares planted area maintained and protected	216,058 hectares	216,058 hectares planted area maintained and protected (2018 - 2020 plantation establishment) with 85% survival inspected within 30 days after request for inspection	DENR-Regional Offices			
	Number of hectares of open-access/untitled lands of the public domain in placed under appropriate management arrangement/tenure	15% of 3.5 M hectares	15% of 3.5 M hectares of open - access/ untitled lands of the public domain in placed under appropriate management arrangement/tenure	DENR-Regional Offices		Open and not including NGP areas	target under FY 2020 GAA. Management arrangement (i.e. SLUP, IFMA, FLAG, FLAGt, FLGMA, MOA for adoption, contractacts for CSD development including protection and maintenance)
Protected Areas Development and Management	PAMB Resolutions approved with minutes of meeting submitted by the end of December 2020	1200	1200 PAMB Resolutions approved with minutes of meeting submitted by the end of December 2020				
	Number of Barangays covering PAs completed with SRPAO requirement for all barangays covered by PA with consolidated results and maps submitted to BMB by end of December 2020	265	100% Barangays of legislated PAs completed with SRPAO based on DAO 2013-20 with consolidated reports and maps submitted to BMB	DENR Regional Offices	Final lists of migrants, consolidate report PA maps	Complete list of remaining barangays from BMB, Completion of SRPAO of all barangays within 1 PA before targetting another PA	Based on WFP All barangays covering the PA for completion PA legislated and proclaimed (priority) SRPAO report (narrative with analysis) with pertinent attachments (maps, SEAMS Forms 1, 2, 3, 5 with IP), narrative report **Number of PA vrs number of barangays
	Number of PAs with BMS conducted quarterly/semi-annually submitted to BMB 15 days after completion	131	131 Number of PAs with BMS conducted quarterly/semi-annually submitted to BMB 15 days after completion	DENR Regional Offices	BMS Report (Quarterly or Semi-annual)	Breakdown of PAs	
	Number of wetlands assessed and mapped	9 Inland Wetlands	9 Inland wetlands assessed and mapped submitted to BMB based on TB 2018-06	DENR Regional Offices	Wetland information sheet, report, Geotagged photos		substitute for GAA indicator which is wetlands established/ conserved

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Program/Project/ Activity (PIA/P)	Performance Measures	Performance Targets	Success Indicators	Organization Accountable	MOVs	Scope of Coverage	Remarks
	Number of caves assessed and classified	57 Caves	57 caves assessed and classified with report submitted to BMB based on DMC 2007-04	DENR Regional Offices	Cave assessment report with recommended classification and with map (grade 3c or higher)	Inside and Outside of PA	substitute for GAA indicator which is caves established/ conserved
Protection and Conservation of Wildlife	Number of critical habitats established and managed	2 established	2 critical habitats established with submitted draft DAO to BMB	DENR Regional Offices	CSW endorsement of Draft DAO with attachments		target under FY 2020 GAA.
		6 managed	6 critical habitats managed based on DMC 2007-02 and TB 2018-04	DENR Regional Offices	Management plan approved by RED, annual report of critical habitat assessment, MOA with LGUs or concerned groups		
Management of Coastal and Marine Resources	Number of hectares of coral reefs, mangrove forests, and sea grass beds assessed and mapped	900	900 hectares of coral reefs, mangrove forests and sea grass beds assessed and mapped based on TB 2017-05 and 2019-04	DENR Regional Offices	Using the prescribed form based on TB 2019-04	Within PAs	target under FY 2020 GAA.
	Number of marine protected areas network established	5	5 marine protected areas network established based on DAO 2016-26 as one of the CMEMP components	DENR Regional Offices	Notarized MOA, UWM		target under FY 2020 GAA.
Land Survey, Disposition and Records Management	Number of patents for residential lands processed within 120 calendar days and approved and transmitted within 10 days to ROD based on RA 10023 and IRR	40,000	40,000 patents for residential lands processed within 120 calendar days and approved and transmitted within 10 days to ROD based on RA 10023 and DAO 2010-12 and 2019-11	DENR Regional Offices LMB will provide template for reporting accomplishments on patent issuance	transmittal sheets, signed judicial form	Transmitted within current year	Supporting Documents: Transmittal to ROD, Order of Issuance. target under FY 2020 GAA.
OPMBCS Monitoring and Evaluation System	Manila Bay Rehabilitation Implementation monitoring with Number of Report submitted to the Supreme Court every 25th of the succeeding quarter	4	Manila Bay Rehabilitation Program Implementation monitoring with 4 Quarterly Consolidated Accomplishment Report from MB Task Force Agencies submitted to the Supreme Court every 25th day of the succeeding month after the end of the quarter	MBCO	Accomplishment Report	Endorsed report to MBCO	MOV: Quarterly Accomplishment Report

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Program/Project/ Activity (P/A/P)	Performance Measures	Performance Targets	Success Indicators	Organization Accountable	MOVs	Scope of Coverage	Remarks
			Manila Bay Rehabilitation Program Implementation monitoring with monthly Accomplishment Report submitted to the MBCO every 5th day of the succeeding month	MB Regions (3, 4A and NCR)	Accomplishment Report	Endorsed report to MBCO	
	Number of Manila Bay Rehabilitation Report submitted to the Office of the President every Monday of the succeeding month	12	12 Consolidated Manila Bay Rehabilitation Report from MB TF Agencies submitted to the Office of the President every first Monday of the succeeding month	MBCO			MOV: Monthly Accomplishment Report
Dissemination and Adoption of Technologies	Number of ENR technologies information, product, process and service) disseminated/ adopted by December 2020	9 ENR technologies	9 ENR technologies (information, product, process and service) disseminated with documentation report submitted to Usec concerned 15 working days after each semester	ERDB and 6 Research Centers			With accomplishment report
Land Survey, Disposition and Records Management	Number of isolated survey plans approved using LAMS by end of December 2020	40,185 survey plans	40,185 isolated survey plans approved under LAMS by end of December 2020	DENR-Regional Offices		Clarify with LMB re: Streamlining of process using LAMS	
	Number of patents approved for agricultural lands and transmitted to ROD	11813	11,813 patents approved for agricultural lands and transmitted to ROD	DENR-Regional Offices	transmittal sheets, signed judicial form	transmittal sheets, signed judicial form	**Process duration should be same with the Residential Patent LMB to issue a Memo
Soil Conservation and Watershed Management	Number of Small Water Impounding System (SWIS) established	2408	2,408 cu.m. Small Water Impounding System (SWIS) established by based on TB 13-A		Bidding documents, Inspection report, DV		
	Number of Quarterly report on water quality of the Pasig River submitted to MBTF Secretariat every 2nd Friday of the succeeding month	4	4 Quarterly report on water quality of the Pasig River submitted to MBTF Secretariat every 2nd Friday of the succeeding month	PRCMO	Endorsement memo to MBTF		
	Number of Annual report on the tributaries submitted to MBTF Secretariat on the 15th day of December 2020	1	1 Annual report on the tributaries submitted to MBTF Secretariat on the 15th day of December 2020	PRCMO	Reprt and endorsement memo to MBTF	9 Cluster tributaries	

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Program/Project/ Activity (PIA/P)	Performance Measures	Performance Targets	Success Indicators	Organization Accountable	MOYs	Scope of Coverage	Remarks
	number of waterways monitored with consolidated garbage collection report submitted to MBTF every 15th day of the succeeding month	49	49 waterways monitored with consolidated garbage collection report submitted to MBTF every 15th day of the succeeding month	PRCMO	daily report	47 tributaries, Pasig River, San Juan River Daily cleanup, garbage collection of waterways	
ENVIRONMENT AND NATURAL RESOURCES RESILIENCY PROGRAM							
	Number of DENR Offices provided with training on mainstreaming climate change adaptation and disaster	16 Regional Offices (EMB) and 6 Bureaus	16 Regional Offices (EMB) and 6 Bureaus provided with training on mainstreaming climate change adaptation and disaster 1 training conducted with report submitted 15 days after the training	Central Office (Climate Change Service)	Training Report	No. of trainings	
	Number of information, education, and communication activities on climate change conducted	16 regions	No. of Information, education, and communication activities on climate change conducted in 16 regions by the end of December 2020	DENR Central Office (Climate Change Service)		** Breakdown of activities with required reports (periodic) Radio program =	