



Republic of the Philippines
Department of Environment and Natural Resources
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September 11, 2020

MEMORANDUM

TO/FOR : All Heads of Offices
DENR Central Office

FROM : The Director
Administrative Service

SUBJECT : DENR HEALTH AND SAFETY PROTOCOL AND
EMPLOYEES WITH COVID-19 SYMPTOMS

Relative to the efforts of DENR to prevent the spread of COVID-19 at the DENR Central Office Compound, you are requested to strictly monitor the health status of your staff reporting for duty under the Skeleton Workforce. Said employees are required to fill up the Daily Health Checklist and comply with the Minimum Health and Safety Requirements such as wearing of face mask and face shield, observance of social distancing, use of sanitizer/alcohol and hand washing as prescribed by the Inter-Agency Task Force on Emerging Infectious Disease (IATF-EID) and the Department of Health (DOH).

Further, you are requested to advise employees with COVID-19 symptoms regardless of severity (mild to severe) to stay at home, observe the mandatory quarantine period and seek medical attention if needed.

Furthermore, employees not included in the skeleton workforce such as senior citizens and those with comorbidity, risk factors and pre-existing health conditions are advised to stay and work from home.

Please be guided accordingly.

ROLANDO R. CASTRO

MEMO NO.2020-431