



Republic of the Philippines
Department of Environment and Natural Resources
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SEP 21 2020

MEMORANDUM

FOR/TO : All Undersecretaries and Assistant Secretaries
All Heads of Offices, Central Office
All Regional Executives Directors
All Bureau Directors
All Heads of Attached Agencies

FROM : The Assistant Secretary
Administration, Human Resources and Legislative Affairs

SUBJECT : **CAREER EXECUTIVE SERVICE BOARD (CESB)
ACCREDITED VIRTUAL LEARNING COURSES FOR 2020
OFFERED BY THE HUMAN RESOURCE INNOVATIONS AND
SOLUTIONS, INC. (HURIS)**

This pertains to the invitation of the Human Resource Innovations and Solutions, Inc., (HURIS) to their 2020 virtual learning courses accredited by the Career Executive Service Board (CESB). The following are the training schedules:

COURSES	SCHEDULE	REGISTRATION FEE
Strategic Decision Making	September 15-18, 2020 8:00am-12:00noon	PhP9,520.00 VAT Inclusive
Achieving a Positive Turn-around in Employee and Organizational Performance thru Positive Discipline	September 22-25, 2020 10:00am-12:00 noon (Morning) 2:00pm-4:00pm (Afternoon)	PhP9,520.00 VAT Inclusive
Managerial Leadership	October 6-9, 2020 10:00am-12:00noon (Morning) 2:00pm-4:00pm (Afternoon)	PhP9,520.00 VAT Inclusive
Thinking Out-of-the-Box: Embracing Innovative Leadership	October 13-16, 2020 8:00am-12:00noon	PhP9,520.00 VAT Inclusive
Building Powerful Teams	October 20-23, 2020 10:00am-12:00noon (Morning) 2:00pm-4:00pm (Afternoon)	PhP9,520.00 VAT Inclusive
Essentials of Managing Change and Employee Transition	November 10-13, 2020 8:00am-12:00noon	PhP9,520.00 VAT Inclusive

Effective Conflict Resolution and Solving Employee Performance Issues thru Mediation	November 24-27, 2020 10:00am-12:00noon (Morning) 2:00pm-4:00pm (Afternoon)	PhP9,520.00 VAT Inclusive
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Interested participants may submit their registration form through <https://forms.gle/MprD9FtKjmjQT4n88>, provided that they have endorsement from endorsed by their respective supervisors to the Training and Development Division, HRDS **ten (10) days** before the event for the preparation of the necessary Special Order. Participation in any of these courses is subject to availability of funds and the usual accounting and auditing rules and regulations.

For your information and appropriate action.


JOAN A. LAGUNDA, D.M.

From: **HURIS INC** <huristrainings@gmail.com>
 Date: Thu, Aug 27, 2020 at 4:50 PM
 Subject: 2020 HURIS CESB Accredited Virtual Learning Courses Invitation
 To:

**Attention: Human Resource Department/Training Department
 Heads, Managers, Interested Officers, Directors**

Dear Leaders,

We are pleased to invite you to the CESB Accredited Virtual Learning Course for 2020 to be conducted by **HUMAN RESOURCE INNOVATIONS AND SOLUTIONS, INC. (HURIS)**.

<p>Strategic and Critical Thinking</p> <p>Learn to develop strategic and critical thinking, an important skill that allows you to develop a plan of action designed to achieve your overall goals with a high probability of success.</p>	<p>September 1-4, 2020 8:00 AM – 12:00 NN</p> <p>Php 9,520.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Strategic Decision Making</p> <p>Learn how to assess complex situations, analyze problems, and manage risks. This will allow participants to be able to recommend decisions, which creates strategic actions that help meet objectives.</p>	<p>September 15-18, 2020 8:00 AM – 12:00 NN</p> <p>Php 9,520.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Achieving a Positive Turn-around in Employee and Organizational Performance thru Positive Discipline</p> <p>Equip yourself with the skill of positive discipline in correcting employee performance problems and help achieve a positive turn-around in performance. Learn and apply the basic concepts behind “due process”, conducting a hearing and/or dialogue in the context of practicing positive discipline.</p>	<p>September 22-25, 2020 10:00AM-12:00NN (Morning) 2:00 PM-4:00PM (Afternoon)</p> <p>Php 9,520.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Managerial Leadership</p> <p>Be enlightened on the differences between Management and Leadership then develop the discipline of Managerial Leadership through tooling you with the right mix of key leadership and management skills to achieve positive results.</p>	<p>October 6-9, 2020 10:00AM-12:00NN (Morning) 2:00 PM-4:00PM (Afternoon)</p> <p>Php 9,520.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Thinking Out-of-the-Box: Embracing Innovative Leadership</p> <p>OUT-OF-THE-BOX thinking while working within the rules of engagement. Overcome obstacles, roadblocks, and pitfalls, by acquiring a mind-set of creative thinking and innovation and applying this skill on actual workplace challenges.</p>	<p>October 13-16, 2020 8:00 AM – 12:00 NN</p> <p>Php 9,520.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>

<p>Building Powerful Teams</p> <p>Develop your team's ability to better define objectives and goals, solve problems, resolve conflicts and trust one another's contributions using leadership and teamwork frameworks and best practices through a dynamic mix of available methodologies.</p>	<p>October 20-23, 2020 10:00AM-12:00NN (Morning) 2:00 PM-4:00PM (Afternoon)</p> <p>Php 9,520.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Essentials of Managing Change and Employee Transition</p> <p>Adjusting to organizational changes is always a challenge, and resistance to such changes is a very common human response. This program will provide you a change leadership framework to understand resistance to change and how to manage it, and also a transition process for individuals going through the change.</p>	<p>November 10-13, 2020 8:00 AM – 12:00 NN</p> <p>Php 9,520.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>
<p>Effective Conflict Resolution and Solving Employee Performance Issues thru Mediation</p> <p>Be equipped with concepts and models in mediation as an effective method for conflict and dispute resolution through immersing you with simulations in the mediation process, which will allow rich learning experiences to find out root causes & real interests to achieve win-win resolutions.</p>	<p>November 24-27, 2020 10:00AM-12:00NN (Morning) 2:00 PM-4:00PM (Afternoon)</p> <p>Php 9,520.00 VAT Inclusive</p> <p>Online Platform: Zoom</p>

We will be your partners, serving as a catalyst of change in your organization. We welcome any participant with supervisory functions who would like to attend our Virtual Learning Courses.

If interested, kindly access this link to fill out the form and register:

<https://forms.gle/MprD9FtKjmiQT4n88>

You may also reach us in the following contact details and look for Wyona Enriquez or Daff Evangelista:

- **Landline number:** (02) 8871-6519
- **Mobile numbers:** 09451152680 or 09269405476
- **Email address:** virtualllearning@huris.com.ph

Hurry and send in your reservations as we have limited slots available!

Please be advised that this will be a Virtual Learning Course. Kindly secure a Zoom Account.

Best Regards,

Virtual Learning Team

Human Resource Innovations and Solutions, Inc. (HURIS)

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