



Republic of the Philippines  
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**MEMORANDUM**

**FOR/TO:** All Undersecretaries  
All Assistant Secretaries  
All Bureau Directors  
Heads, Attached Agencies  
Regional Executive Directors  
Regional Directors, EMB and MGB  
Service Directors  
Head Executive Assistant

**FROM:** **The Undersecretary**  
Finance, Information Systems and Climate Change

**SUBJECT:** **HOUSE OF REPRESENTATIVES (HOR) PLENARY  
DELIBERATION/HEARING ON THE FY 2021 DENR BUDGET  
PROPOSALS**

**DATE:** September 29, 2020

Please be informed that the House of Representatives (HOR) will hold plenary deliberation/hearing on the FY 2021 Budget Proposals on **October 6, 2020 (Tuesday)** at the Plenary Hall, House of Representatives, Quezon City.

In this regard, you are requested to prepare all documents/reports and accomplishments/targets including description of your major respective programs/activities/projects.

Furthermore, per coordination with the House of Representatives the following DENR Officials/Personnel are allowed to physically attend the plenary budget deliberation/hearing, to wit:

1. Secretary Roy A. Cimatu	10. Technical Assistant Col. Orencio D. Jeruta
2. Undersecretary Atty. Ernesto D. Adobo, Jr.	11. MGB Director Atty. Wilfredo G. Moncano
3. Undersecretary Atty. Juan Miguel T. Cuna	12. EMB Director Engr. William P. Cuñado
4. Undersecretary Atty. Jonas R. Leones	13. FMB Director Lourdes C. Wagan
5. Undersecretary Jim O. Sampulna	14. LMB Director Atty. Emelyn V. Talabis
6. Undersecretary Atty. Analiza Rebuelta-Teh	15. PPS OIC-Director Melinda C. Capistrano
7. Assistant Secretary Nonita S. Caguioa	16. Budget Division Chief Maybell N. Mangubos
8. Assistant Secretary Ricardo L. Calderon	17. Budget Division Staff Lilia P. Saroca
9. Head Executive Assistant Gavin D. Edjawan	18. FASPS-PAMD Division Chief Imelda R. Dela Cruz

Moreover, in the observance of the health protocol procedures of the House of Representatives, the above-mentioned DENR Officials/Personnel are required to fill-up and submit the attached House of Representatives Health Declaration Form (Annex A) before physically attending the plenary deliberation/hearing.

For information.

  
ATTY. ANALIZA REBUELTA-TEH, CESO I





Republic of the Philippines  
**House of Representatives**  
 Quezon City, Metro Manila

**NOTICE:** The House of Representatives (HRep) is strictly implementing a "NO-FACE-MASK-AND-FACE-SHIELD, NO-ENTRY" policy. Wear your face mask and face shield at all times while inside the HRep premises.

### HEALTH DECLARATION FORM

Body Temperature:	A.M.	P.M.
Last Name	First Name	Middle Name
Nationality:	Sex:	Age:
Email Address:		Cellphone Number:
Place of Work:		
Present Address:	Street	Barangay
Municipality/City/Province		
Foreign countries you have worked, visited, transited in the past 14 days		
Cities in the Philippines you have worked, lived or transited in the past 14 days		
Have you been sick in the past 14 days? Hospital visited, if any? <input type="checkbox"/> 'Yes', please describe condition: <input type="checkbox"/> No		
Are you experiencing or have experienced, within the last 14 days, any of the following COVID-19 symptoms:		
<input type="checkbox"/> fever or chills <input type="checkbox"/> cough <input type="checkbox"/> shortness of breath or difficulty in breathing <input type="checkbox"/> fatigue <input type="checkbox"/> muscle or body aches <input type="checkbox"/> headache <input type="checkbox"/> loss of taste or smell <input type="checkbox"/> sore throat <input type="checkbox"/> congestion or runny nose		
<input type="checkbox"/> sore eyes <input type="checkbox"/> nausea or vomiting <input type="checkbox"/> diarrhea <input type="checkbox"/> cutaneous (skin) manifestation /lesion especially in children <input type="checkbox"/> neurological manifestations like new confusion, impaired level of consciousness, or stroke-like symptoms <input type="checkbox"/> others _____		
<input type="checkbox"/> No		
Within the last 14 days, have you been directly exposed to a COVID-19: <i>If you checked Yes, please describe circumstance:</i> <b>Yes</b> <input type="checkbox"/> suspect case (including a member of your household who has been sick in the past 14 days) <input type="checkbox"/> probable case <input type="checkbox"/> confirmed case <input type="checkbox"/> No		Within the past 14 days, have you taken any test to detect if you have COVID-19? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes, please specify the kind of test and the result:</i>
In the last 14 days, have you been in close contact with farm animals or exposed to wild animals? <input type="checkbox"/> 'Yes', please describe circumstance: <input type="checkbox"/> No		
<b><u>Declaration and Data Privacy Consent Form:</u></b>  <i>The information I have given is true, correct, and complete. I understand that failure to answer any question or giving false answer can be penalized in accordance with law.</i>  <i>I voluntarily and freely consent to the collection and sharing of the above personal information only in relation to the HRep COVID-19 internal protocols.</i>		
_____ Name and Signature		_____ Date
Please be advised that the above information shall only be used in relation to the HRep COVID-19 internal protocols in accordance with the Data Privacy Act. For any concerns, you may contact <a href="mailto:secretary.general@house.gov.ph">secretary.general@house.gov.ph</a>		

As of 01 September 2020