



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, 1106 Quezon City
☎ (632) 929-6626 to 29; 929-6252; 929-6633 to 35; 929-7041 to 43
E-mail: web@denr.gov.ph; Website: www.denr.gov.ph

MEMORANDUM

TO : **The Regional Executive Directors**
Regions 1-13, CAR, NCR

The Directors
Line and Staff Bureaus

The Head
Attached Agencies

FROM : **The Undersecretary**
Finance, Information Systems, and Climate Change


SUBJECT : **DEADLINE FOR SUBMISSION OF AGENCY REQUEST/S
FOR THE RELEASE OF ADDITIONAL FUNDS REQUIRING
THE ISSUANCE OF SARO/NCA**

DATE : **21 October 2020**

Pursuant to Circular Letter of the Department of Budget and Management (DBM) No. 578 dated January 6, 2020, Section 3.13.1, all request of the Agency for the release of additional funds requiring issuance of SARO/NCA in FY 2020 must be submitted not later than November 15, 2020.

In view of this, please submit your request including the complete documentary requirements to the Budget Division not later than October 30, 2020. This will give the Budget Division staff ample time to evaluate/review your request and to facilitate prompt endorsement to DBM.

For your compliance.


ATTY. ANALIZA REBUELTA – TEH, CESO I
