



Republic of the Philippines  
**Department of Environment and Natural Resources**  
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MEMORANDUM

FOR/TO : **The Directors**  
Human Resource and Development Service  
Planning and Policy Service  
(National Technical Working Group)

**The Regional Executive Directors**  
(Regional Convergence Initiative Technical Working Group (RCI-TWG)  
DENR Regions I to XIII, and CAR)

FROM : **The Undersecretary**  
Policy, Planning and International Affairs  
& DENR Permanent Alternate, NSC  
DA-DAR-DENR-DILG NCI-SRD

SUBJECT : **NATIONAL CONVERGENCE INITIATIVE FOR SUSTAINABLE  
RURAL DEVELOPMENT (NCI-SRD) FY 2020 YEAR-END  
ASSESSMENT AND FY 2022 OPERATIONAL PLANNING  
WORKSHOP**

DATE : NOV 04 2020

This refers to the attached letter from Undersecretary Waldo R. Carpio, Undersecretary for Special Concerns, Department of Agriculture and Permanent Alternate Chair, National Steering Committee DA-DAR-DENR-DILG NCI-SRD, requesting the participation of the above members of the National Technical Working Group (NTWG) and the Regional Convergence Initiative Technical Working Group to the NCI-SRD FY 2020 Year-End Assessment and FY 2022 Operational Planning Workshop to be held on **November 17 to 20, 2020 via Zoom**.

The workshop aims to assess the NCI-SRD performance for FY 2020, finalize the FY 2021 Annual Operational Plan and Budget, and discuss the FY 2022 proposed Plans and Budget Proposals in preparation for the FY 2022 Budget Call.

Due to limitation in the number of participants allowed in Zoom, please limit your attendees to: **Central Office – three (3) slots and Regional Office – one (1) slot** per region.

Please confirm your attendance in the above event by accomplishing the online confirmation slip on or before **Tuesday, 10 November 2020**. For inquiries and other concerns, you may contact Ms. Ermalyn U. Cruz at telephone numbers 8929-4927 or 8929-5683.

Your attendance and participation in the above event is greatly appreciated.

  
ATTY. JONAS R. LEONES



DA - DAR - DENR - DILG <b>National Convergence Initiative for Sustainable Rural Development (NCI-SRD)</b>  <b>LETTER OF INVITATION</b>	REFERENCE Code:	NCI-SRD_FR_018_3
	Control No.:	
	Effective date:	October 15, 2020
	Page No.:	1 of 1

October 28, 2020

**ATTY. JONAS R. LEONES, CESO I**  
 Undersecretary for Priority Programs  
 Department of Environment and Natural Resources (DENR)  
 Visayas Avenue, Diliman, Quezon City

Dear Undersecretary Leones:

This has reference to the upcoming NCI-SRD FY 2020 Year-End Assessment and FY 2022 Operational Planning Workshop to be held on November 17 to 20, 2020 via Zoom. The workshop generally aims to assess the NCI-SRD performance for FY 2020, finalize the FY 2021 Annual Operational Plans and Budget, and discuss the FY 2022 proposed Plans and Budget Proposals in preparation for the FY 2022 budget call. It will be participated by the NCI-SRD National Steering Committee (NSC), National Focal Person (NFP)/Deputy National Focal Person (DNFP), Senior Technical Adviser, National Technical Working Group (NTWG), Regional Convergence Initiative Technical Working Groups (RCI TWG) of the 16 regions, RCI TWG Secretariat, and National Secretariat. Attached is the draft program of activities, for your reference.

*In this regard, may we request the following from your office?*


1. **Your** (or your designated representative's) presence to the workshop and delivery of a **Year-End Message on November 17, 2020 at 9:00 am;**
2. **Facilitate the participation of DENR-Policy and Planning Service (PPS) and DENR-Human Resources Development Service (HRDS)** as members of the National Technical Working Group (NTWG); and
3. **Facilitate the participation of a DENR representative from each region** who is an active member of the Regional Convergence Initiative Technical Working Group (RCI TWG), **through an issuance of an appropriate Special Order as may be appropriate.**

Given the limitation in the number of participants allowed in Zoom, we will STRICTLY IMPLEMENT A THREE (3) SLOT-ALLOTMENT at the DENR national office and ONE (1) SLOT-ALLOTMENT per DENR regional office. **Lastly, may we request DENR representatives to be present for the whole duration of the activity to ensure a productive and efficient discussion?** Participants are advised to secure a stable internet connection and find a conducive environment for web conferencing during the activity. **Participants are also advised to prepare or build their Zoom accounts in advance to avoid technical difficulties upon joining the Zoom workshop.**

Kindly accomplish the online **confirmation slip on or before Tuesday, 10 November 2020. Please note that we will honor only the participation of the members who have confirmed his/her attendance by accomplishing the online confirmation slip.** For confirmation and other concerns, your staff may contact Ms. Ermalyn U. Cruz of the NCI-SRD Secretariat at (02) 929-4927 or (02) 929-5683 or send an e-mail at ncisrd@da.gov.ph.

Thank you and we look forward to your presence in the activity.

Yours truly,

  
**WALDO R. CARPIO**  
 Undersecretary for Special Concerns  
 Department of Agriculture and  
 Permanent Alternate Chairperson  
 National Steering Committee (NSC)  
 DA-DAR-DENR-DILG NCI-SRD