



Republic of the Philippines
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MEMORANDUM

FOR : **All Regional Executive Directors, Bureau Directors
And Heads of Attached Agencies**

ATTN : Chief, Administrative Division
Chief, Personnel Section/Unit
Focal Persons

FROM : The Director
Human Resource Development Service

SUBJECT : **HUMAN RESOURCE STATISTICS REPORT (MANPOWER
STRENGTH REPORT) AS OF OCTOBER 31, 2020**

DATE : November 5, 2020

This is to remind you of the monthly submission of the Human Resource Statistics Report (Manpower Strength Report).

This office no longer requires submission of printed copies. Monthly submission of electronic copy in MS Excel format must be submitted through email at denrcohrstat2020@gmail.com on or before the 15th day of the succeeding month. A reply email from denrcohrstat2020@gmail.com will be the basis of receipt of this Office.

Your immediate compliance will be highly appreciated.


RIC G. ENRIQUEZ, Ph. D., CESO III