



Republic of the Philippines
Department of Environment and Natural Resources
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ADVISORY

**FOR/TO : All DENR Central Office Officials and Employees
Hackett Security Agency Personnel
D' Triumph Cleaners and Allied Services Personnel**

CONDUCT OF ORIENTATION CUM WORKSHOP ON MANAGEMENT SYSTEM FOR THE DENR CENTRAL OFFICE

This pertains to the conduct of the Orientation cum Workshop on Management Systems on **December 9-11, 2020** via Zoom Teleconferencing.

The activity aims to refresh and update all employees, including the service providers (security and janitorial services) on the said management systems. In addition, the participants will come up with FY 2020 Action Plan in the implementation of EMS and QMS per service as part of the Strategic Performance Management System (SPMS) indicators of the Department.


The three-day webinar will run from 8:00 am to 4:00 pm using the given credential:

Registration link:

<https://zoom.us/join/zoom/register/tJMrdOysrDIsGtz5WfAo1AJFId4JRknbjpxD>

For any question/clarifications, you may e-mail us at hrds-tdd@denr.gov.ph or contact Mr. Carlos "Karl" Bartolata, Jr. and Dr. Ethelvey D. Mataga at VOIP (1065) of the Training and Development Division. Attached is the program of activities for your reference.

For your information and guidance.


RIC G. ENRIQUEZ, Ph.D., CESO III
Director
Human Resource Development Service

PROGRAM

ORIENTATION CUM WORKSHOP ON MANAGEMENT SYSTEMS

December 9-11, 2020

DAY 1: December 9, 2020

08:00 AM to 09:00 AM	<p style="text-align: center;">Registration and Administration Opening Preliminaries</p> <ul style="list-style-type: none"> - Invocation - Philippine National Anthem - Messages 	EMS Secretariat
09:00 AM to 11:30 AM	<ul style="list-style-type: none"> - Principles and Concepts of Environmental Management System (EMS) - Reporting on DENR EMS Performance Assessment 2020 - Preparations for External Audit 2020 	Dir. Rolando R. Castro
11:30 AM to 12:00 NN	Open forum and Workshop Mechanics	EMS Secretariat
01:00 PM to 05:00 PM	Workshop Proper	EMS Secretariat

Day 2: December 10, 2020

08:30 AM to 09:00 AM	Preliminaries and Recapitulation	EMS Secretariat
09:00 AM to 11:00 AM	<ul style="list-style-type: none"> - DENR Principles and Concepts of Quality Management System (QMS) - DENR QMS Performance Assessment 2020 - Preparations for External Audit 	Dir. Maria Elena A. Morillos Manila
11:00 AM to 12:00 NN	Open forum and Workshop Mechanics	QMS Secretariat
01:00 PM to 05:00 PM	Workshop Proper	QMS Secretariat

Day 3: December 11, 2020

08:30 AM to 9:00 AM	Recap	DRRMT Secretariat
09:00 AM to 11:30 AM	<ul style="list-style-type: none"> - Basic Occupational Safety and Health Principles and Functions 	SME
11:00 AM to 12:00 NN	Open Forum	EMS Secretariat
01:00 PM to 04:00 PM	<ul style="list-style-type: none"> - Presentation and Critiquing of Workshop outputs 	Dir. Rolando Castro Dir. Maria Elena A. Morillos Manila
04:00 PM to 05:00 PM	Closing Program	