



Republic of the Philippines

**Department of Environment and Natural Resources**

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December 28, 2020

**MEMORANDUM**

**TO :** All Bureau Directors  
Heads of Attached Agencies (NAMRIA, NWRB, PCSDS)  
Assistant Secretary for Finance and Mining Concerns  
Director, Administrative Service  
Director, Climate Change Service  
Director, Financial and Management Service  
Director, Human Resource Development Service  
Director, Knowledge and Information Systems Service  
Director, Policy and Planning Service  
Director, Strategic Communications and Initiatives Service

**FROM :** **The Undersecretary**  
Finance, Information Systems and Climate Change

**SUBJECT :** **CONSULTATIVE MEETING ON THE 2021 GENERAL APPROPRIATIONS ACT AND DISCUSSIONS ON 2020 FINANCIAL PERFORMANCE**

For a more effective and efficient implementation of plans and financial management, a Consultation Meeting will be conducted to:

1. discuss financial performance of offices in 2020 and identify measures to improve it in 2021;
2. discuss the salient provisions of 2021 General Appropriations Act and the implications in the work and financial planning for the general administration and support services, priority programs and operations;
3. discuss relevant inputs for 2021 Work and Financial Planning for priority programs and operations to be more responsive to the issues and concerns in the ENR sector;
4. discuss initial preparation for the 2022 Budget Call including for the finalization of the Forward Estimates;
5. discuss pending audit actions for 2019 and previous years;
6. agree on key next steps.

The meeting will be held on the following dates and with the expected/target participants:

January 11, 2021 – Central Office (AS, SCIS, CCS, KISS, FMS, PPS, HRDS), Bureaus, Attached Agencies

January 13, 2021 - REDs, ARDs for Management, Regional Finance Division Chiefs, Implementing PENROs.

Please find attached Meeting Agenda for your reference. The meeting link shall be provided to you in a separate notice.

For your guidance.

  
ATTY. ANALIZA REBUELTA-TEH

**CONSULTATIVE MEETING ON THE 2021 GENERAL APPROPRIATIONS ACT  
AND DISCUSSIONS ON 2020 FINANCIAL PERFORMANCE**

January 11, 2021 – Central Office, Bureaus, Attached Agencies

January 13, 2021 - REDs, ARDs for Management, Regional Finance Division Chiefs,  
Implementing PENROs

<b>Time</b>	<b>Topic</b>	<b>Resource Person</b>
8:00 am	Financial Performance 2020 of Central Office, Bureaus and Attached Agencies (Jan 11)  Financial Performance 2020 of Regional Offices (Jan 13)  1. Improving financial management (fund utilization) a. Role of FDUs b. Monitoring tool 2. Managing CO-based funds (if any)	Dir. Wilfredo Obien
9:00 am	GAA 2021  1. Salient Provisions (What changed from NEP 2021) 2. Special Provisions 3. Veto Message, if any	Maybell Mangubos
10:00 am	Inputs to 2021 Work and Financial Plan Implementation  1. Actions on damaged plantations (refer to COA report) 2. La Nina and El Nino considerations 3. Task Force Build Back Better requirements 4. Green Recovery Program considerations 5. GAD requirements	Dir. Lourdes Wagan  Dir. Elenida Basug Dir. Elenida Basug Dir. Elenida Basug
11:00 am	2022 Budget Preparation  1. 2022-2025 Forward Estimates (evaluation of submission by Bureaus) 2. 2022 Budget Call	Maybell Mangubos
12:00 nn	BREAK	
1:00 pm	Compliance to Audit Reports (2019 and previous years)  1. Major Items not yet acted upon 2. Monitoring tool for effective tracking of actions	Asec Nonita Caguioa
2:00 pm	Agreements/Next Steps	Usec. Anna Teh