



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
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MEMORANDUM

FOR/TO : **Rommel S. Baybayon**, Office of the Undersecretary for Field Operations and Environment
: **For. Roberto Oliveros** - Office of the Undersecretary for Enforcement, Mining and Muslim Affairs
: **Engr. Roberto Aguda** – Office of the Assistant Secretary for Policy, Planning and Foreign Assisted Project
: **For. Flordelino Rey** - Office of the Assistant Secretary for Policy Planning and Foreign Assisted Project
: **Dr. Esteven Toledo** – Biodiversity Management Bureau
: **For. Raul Briz** – Forest Management Bureau
: **Atty. Danilo U. Uykieng** – Mines and Geosciences Bureau
: **Dr. Jean Caleda** – DENR Asian Development Bank GEF Project on Combatting Organized Environmental Crime
: **Leza A. Cuevas** – Environmental Management Bureau

FROM : **THE EXECUTIVE DIRECTOR**
Environmental Protection and Enforcement Task Force

SUBJECT : **TWG PRE – NATIONAL ENVIRONMENTAL LAW ENFORCEMENT SUMMIT WORKSHOP**

DATE : **FEBRUARY 5, 2021**

This refers to the draft Special-Order No. 2021- re “*Authorizing the Conduct of Technical Working Group (TWG) Pre-NELE Summit Workshop*” scheduled on February 10 – 11, 2021 in Tagaytay City, Region IV-A. In line with this, we wish to invite you to attend the above-mentioned activity. Face to face meeting and workshop will be done following the protocol and guidelines of the Inter-Agency Task Force on COVID-19.

Attached for your ready reference is the prepared Special Order and Program of Activities.

For consideration.


NIÑO B. TAMORIA CESÓ III



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ADVANCE COPY

SPECIAL ORDER
2021- _____

SUBJECT : AUTHORIZING THE CONDUCT OF TECHNICAL WORKING GROUP (TWG) PRE-NELE SUMMIT WORKSHOP

In the interest of the service and in preparation for the finalization of workshop design, methodologies and processes of the upcoming 4th National Environmental Law Enforcement or NELE Summit this coming March 2021, the Conduct Technical Working Group (TWG) Pre-NELE Summit Workshop on February 10-11, 2021 in Tagaytay City, Region IV-A is hereby authorized. The activity will be conducted through face-to-face modality.

The participants of the workshop shall be composed of the following officials and personnel:

1. **Executive Director Nilo B. Tamoria, CESO III**, Executive, EPETF
2. **For. Roberto A. Oliveros**, Office of the Undersecretary for Enforcement, Mining and Muslim Affairs
3. **Rommel S. Baybayon**, Office of the Undersecretary for Field Operations and Environment
4. **Engr. Roberto M. Aguda**, DENR, Office of the Assistant Secretary for Policy, Planning and Foreign Assisted and Special Projects
5. **For. Flordelino M. Rey**, DENR, Office of the Assistant Secretary Office of the Assistant Secretary for Policy, Planning and Foreign Assisted and Special Projects
6. **Dr. Esteven U. Toledo**, Biodiversity Management Bureau
7. **For. Raul M. Briz**, Forest Management Bureau
8. **Atty. Danilo U. Uykieng**, Mines and Geosciences Bureau
9. **Leza A. Cuevas**, Environmental Management Bureau
10. **Atty. Asis G. Perez**, Philippine Biodiversity Conservation, Phase III
11. **Atty. Ma. Ronely D. Bisquera-Sheen**, Philippine Biodiversity Conservation, Phase III
12. **Dr. Jean Caleda**, Asian Development Bank
13. **Hearty A. Bundaog**, EPETF
14. **Joey B. De Chavez**, EPETF
15. **Sappho Xy-Za D. Sapo**, EPETF

Teams from USAID Project SIBOL and PBC III are requested to serve as trainers, workshop facilitators and resource persons during the activity.

All expenses of participants during the learning event shall be charged to the USAID-Project SIBOL and PBC III funds. Transportation and other travelling expenses of participants to and from shall be charged to their respective offices subject to usual accounting and auditing rules and regulations.

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Personnel included in the face-to-face activity must observe proper protocol on workplace, health sanitation and safety under existing Community Quarantine guidelines.

The Executive Director of the DENR Environmental Protection and Enforcement Task Force (EPETF), thru the Undersecretary for Enforcement, Mining, and Muslim Affairs, is authorized to change dates and venue of the activities herein mentioned if the need arises. Also, he shall be responsible for the coordination and implementation of these activities.

A report shall be submitted to the undersigned within fifteen (15) days after the activity.

This Order shall take effect on the dates specified herein.

ATTY. ERNESTO D. ADOBO, JR., *CESO I*
Undersecretary for Legal, Administration,
Human Resources, and Legislative Affairs

Let's Go Green!!!

TECHNICAL WORKING GROUP (TWG) PRE-NELE SUMMIT WORKSHOP

Quest Hotel, Tagaytay City

February 10-11, 2021

Program of Activities	Time	Activity	Person Responsible
	Day 1: Feb. 10, 10:00AM - 12:00 Noon	Arrival	Secretariat
	12:00 Noon	Lunch	
	1:00 – 4:00 PM	Workshop 1: NELE Design, Topics, Logical Flow, and Process	Facilitator SIBOL/PBC III
	Break		
	4:00 – 6:00 PM	Workshop 2: Presentations and Templates	Facilitator SIBOL/PBC III
	7:00 PM	Dinner	
	Day 2: Feb. 11		
	8:00 - 10:00 AM	Workshop 3: Review and Finalization of Legal Documents (Resolutions and Declarations)	Facilitator SIBOL/PBC III
	10:00 - 12:00 Noon	Workshop 4: Review of Available Secondary Data/Reports for the Summit	Facilitator SIBOL/PBC III
	12:00 Noon	Lunch	
	1:00 PM	Check Out	