



Republic of the Philippines  
**Department of Environment and Natural Resources**  
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### NOTICE OF MEETING

**TO :** **For. Wilson E. Henson**, Chief, Training and Development Division  
**Angelita E. Tolentino**, Chief, Monitoring & Evaluation Section-TDD  
**Kristiansen J. Ortañez**, AOIV, MES-TDD  
**Carlo C. Fajardo**, AOII, MES-TDD  
**Luisito P. Estacio**, AAIL, MES-TDD  
**Jan Michael Campued**, DPO, MES-TDD

All Chiefs, HRD Section/Unit  
Regions and Bureaus

**FROM :** **The Director**  
Human Resource Development Service

**DATE :** **March 11, 2021, 9:00 AM onwards**

**VENUE :** **Zoom Meeting**

**AGENDA :**

1. Submission of Coaching Plan
2. L&D Semi-Annual Accomplishment Report
3. Three-Year L&D Plan
4. TDRIS (status and other concerns)
5. Other matters

You are hereby requested to attend the meeting to discuss the above-mentioned agenda. The Training and Development Division will provide the link for the Zoom Meeting.

**RIC G. ENRIQUEZ, Ph.D., CESO III**