

Republic of the Philippines

Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City 1116 Tel Nos. 9296626 to 29 ; 9296633 to 35 Website http://www.denr. gov.ph/ Emailweb@denrgov.ph

MEMORANDUM

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ALL DENR REGIONAL EXECUTIVE DIRECTORS

BUREAU DIRECTORS

Environmental Management Bureau

Forest Management Bureau Land Management Bureau

FROM

THE UNDERSECRETARY

Field Operations and Environment

SUBJECT

DENR PTWG AGREEMENTS RE: PROPOSED DMC RE: SOCIAL

MEDIA GUIDELINES FOR DENR REGIONAL OFFICES, STAFF

BUREAUS AND ATTACHED AGENCIES

DATE

MAR 2 9 2021

This refers to the letter of Agreements during the Policy Technical Working Group (PTWG) Meeting held last March 22, 2021 regarding the proposed DMC regarding Social Media Guidelines for DENR Regional Offices, Staff Bureau and Attached Agencies.

Please find below the recommendations of the members of the PTWG for your appropriate action:

- 1. Designate a single Official Facebook Account in every DENR Regional Office;
- 2. To include Line Bureaus (EMB and MGB) because of the Unity of Command especially in the Regions wherein EMB RDs and MGB RDs are also under the jurisdiction of the DENR Regional Executive Directors;
- 3. Include Objectives of using Social Media and its connection with the Freedom of Information Bill and Hotline 8888; and
- 4. Specify the Roles and Responsibilities of the person-in-charge of the social media account and their designation in the Office.

Relative to this, you are hereby instructed to review the present Social Media set-ups of your respective Offices response to the proposed recommendations.

For consideration.

ATTY. JUAN MIGUEL T. CUNA, CESO I

c.c.

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Round 3/24/21

Name of Activity

DENR Policy Technical Working Group Meeting

Date of Activity

March 22, 2021, 9:30 am.- 2:30 p.m.

Venue /Platform

Google Meet

Organizer(s)

DENR Policy and Planning Service

Attendees

: Please see attached the Notice of Meeting

Meeting Highlights

1. The meeting was chaired by Ms. Melinda Capistrano, Chief of the DENR PPS.

2. Ms. Capistrano recognized the attendees of the meeting and presented the

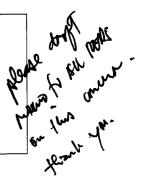
meeting objectives.

3. Three proposed policies were presented (1) Region 4B's Draft DAO on the Reconfiguration of the Administrative Jurisdiction of the CENROs in the Province of Oriental Mindoro; (2) Draft DMC re: Guidelines on the Utilization of the Legal Defense Fund and the Creation of the Legal Defense Fund Claims Board in the Department and its Regional Offices; and (3) Draft DMC re: Social Media Guidelines for DENR Regional Offices, Staff Bureau and Attached Agencies

4. Issues and concerns that were presented during the meeting were as follows:

Issues and Concerns	Agreement(s)/Guidance
Region 4B's Draft DAO on the Reconfiguration of the Administrative Jurisdiction of the CENROs in the Province of Oriental Mindoro	 Include in the justification client convenience The rational plan that dissolved the previous offices Timelines of the PENROs on the transfer of the jurisdiction, fund and human power complement
2. On the Draft DMC re: Guidelines on the Utilization of the Legal Defense Fund and the Creation of the Legal Defense Fund Claims Board in the Department and its Regional Offices	 Include technical office in the members of the committee (ex : Asec for Field Operations) Include line bureaus such as Directors only for their specific personnel requesting for fund assistance

- 3. Draft DMC re: Social Media
 Guidelines for DENR
 Regional Offices, Staff Bureau
 and Attached Agencies
- Include the line bureaus
- Include FOI and add objectives
- Separate designation and roles and responsibilities



5. With no other matters to be discussed the meeting adjourned at around 3:00 p.m.

Date Submitted: March 22, 2021

Submitted by:

AKIA CRISTINA A. FRANCISCO

Supervising Environmental Management Specialist