



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
Trunkline (632) 929-66-26 • 929-6628 • 929-6635 • 929-4028 • 929-3618
426-0465 • 426-0001 • 426-0347 • 426-0480 • 426-0491
Voice-Over-Internet-Protocol (VOIP) Trunkline (632) 988-3367
Website: <http://www.denr.gov.ph>/E-mail: web@denr.gov.ph

14 April 2021

MEMORANDUM

FOR : **All Regional Executive Directors**
DENR Regional Offices 2, 4A, 5, 6, 9, 11, 12, and 13

All Bureau Directors
FMB, EMB, MGB, LMB, ERDB

ATTN. : **Chief**
Administrative Division

FROM : **The Chief**
Records Management Division

SUBJECT : **REQUEST FOR STATUS OF CASCADING OF ENHANCED
DOCUMENT ACTION TRACKING SYSTEM (EDATS)**

This refers to the supposed cascading of EDATS in your respective offices based on your submitted action plan during the Roll-out last November 2020.

In order for us to provide assistance, the undersigned respectfully requests for the status or update of EDATS cascading in your respective offices.

For further questions and inquiries, please call Ms. Maribel D. Garcia or Ms. Kishia Mae F. Ibabao at Tel. Nos. (02) 8926-8079, VOIP No. 1150 or send your email to rmdd@denr.gov.ph.

For your information and appropriate action.


JANE G. BAUTISTA, CPA, DPA

MEMO NO. 2021 - 287